

UPPER OXFORD TOWNSHIP PLANNING COMMISSION  
JANUARY 2, 2024

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 6:30 P.M. on Tuesday, January 2, 2024.

Members present: Colin Kraucunas, Elizabeth Randolph, David Underwood, Lynn Robinson and Jane Daggett, Secretary

Others: Jim Fritsch, Guy Matteo, Charles Fleischmann, Howard Reyburn and Scott Rugen.

THE RESERVE AT UPPER OXFORD TOWNSHIP – SKETCH PLAN – Jim Fritsch presented a sketch plan to the Planning Commission. The property is in the R-2 Low Density Residential area and includes approximately 64 acres. The subdivision proposes 32 lots with one acre zoning accessing off Baltimore Pike. Mr. Fritsch stated that the lots would be served by public water and on-site septic. The Township is aware of fire hydrants in the area but does not believe public water service is available. Register will check with Chester Water Authority to see if they can be used as a hook-up. Neither lighting nor sidewalks are proposed since the ordinance does not require them. Riparian buffers will need to be shown along with steep slopes. Tree plantings will be required. The house that is presently on the property will be removed. Evans Mill is doing the exploratory testing and a Storm Water Management plan has not been completed yet.

ELECTION OF OFFICERS – Motion was made by Lynn Robinson, seconded by Dave Underwood and carried to elect Colin Kraucunas as Chair.

Motion was made by Dave Underwood, seconded by Lynn Robinson and carried to elect Elizabeth Randolph as Vice-Chair.

MINUTES – Motion was made by Elizabeth Randolph, seconded by Lynn Robinson and carried to approve the November 6, 2023 Minutes.

YEAR END REPORT – Motion was made by Colin Kraucunas, seconded by Elizabeth Randolph and carried to approve the year-end report.

HISTORIC ORDINANCE - This was discussed a few months ago and suggestions were forwarded to Blair Fleischmann. The Secretary will reach out to Blair for a revised draft.

DE STORAGE – The Planning Commission recommends that the Board of Supervisor accepts the extension request from DE Storage until April 15, 2024.

ORPC – will be doing a 10-year review of the regional comprehensive plan. Colin has agreed to serve as a representative of Upper Oxford.

CLASSES – Planning Commission members are invited to attend a zoning class at West Chester Graduate Center. The Township will reimburse them for the cost of the class.

MEETING DATES – 2024 Meeting Dates were reviewed by the Planning Commission.

ADJOURNMENT – There being no further business, motion was made by Colin Kraucunas, seconded by Lynn Robinson and carried to adjourn at 7:00 PM.

Respectfully submitted,

Jane Daggett  
Secretary

