

**UPPER OXFORD TOWNSHIP  
JANUARY 6, 2020**

The Upper Oxford Township Planning Commission held their re-organizational meeting at the township building, 1185 Limestone Road, Oxford, PA at 6:30 P.M. on January 6, 2020.

Members present: Elizabeth Randolph, Colin Kraucunas, David Underwood, Harold Bryson and township secretary, Jane Daggett.

The meeting was called to order at 6:30 PM by David Underwood.

OFFICERS – Motion was made by Harold Bryson, seconded by Colin Kraucunas and carried to appoint Karl Herr as Chairman of the Planning Commission. MOTION CARRIED

Motion was made by Harold Bryson, seconded by Elizabeth Randolph and carried to appoint Dave Underwood as Vice-chairman of the Planning Commission. MOTION CARRIED.

MINUTES – Motion was made by Harold Bryson, seconded by Elizabeth Randolph and carried to approve the December 2, 2019 Minutes. MOTION CARRIED.

YEAR END REPORT FOR 2019 – Motion was made by Colin Kraucunas seconded by Elizabeth Randolph and carried to approve the 2019 Year End report as presented by the Secretary. This report will be forwarded to the Board of Supervisors. MOTION CARRIED.

Supervisors Rugen and Fleischmann joined the meeting at this time (6:45 PM).

ZONING HEARINGS - Supervisor Rugen informed the Planning Commission of the two Zoning Hearing that are coming up in the near future. Elizabeth questioned if Steam Team/A-1 Mulch would be responsible for the charges incurred for the zoning hearing. They will be responsible for copying charges, mailing fees, advertisements and partial court costs.

OXFORD REGIONAL PLANNING COMMITTEE – A Forestry draft was reviewed by the Attorney General Office. They rejected it and now we are back to square one.

UNIVERSITY OF MARYLAND/BRANDYWINE CONSERVANCY/CHESTER COUNTY CONSERVATION DISTRICT – As a region created a Storm Water Management Plan. Need educational materials and they are trying to get a regional advisory committee together.

ADJOURNMENT – Their being no further business, motion was made by Harold Bryson, seconded by Dave Underwood to adjourn at 6:55 P.M.

Respectfully submitted,

Jane Daggett  
Secretary