

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
FEBRUARY 6, 2023**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 P.M. on Monday, February 6, 2023.

Members present: Elizabeth Randolph, Colin Kraucunas, David Underwood, Lynn Robinson, Ronald Ragan, township engineer and Jane Daggett, township secretary.

Others present: Scott Rugen, Charles Fleischmann, Howard Reyburn, Blair Fleischmann, Michelle Cross, Peter Schlobach, Daniel Stoltzfus, Sam Esch, Moses Miller and Samuel Fisher.

The meeting was called to order by the Chair, Colin Kraucunas.

MINUTES – Motion was made by Elizabeth Randolph, seconded by Dave Underwood and carried to approve the January 3, 2023 Minutes.

DANIEL STOLTZFUS – was present to discuss with the Planning Commission if a Conservation Plan is needed on the property he is subdividing and how the Riparian Buffer Ordinance will relate to this property. The Planning Commission informed Mr. Stoltzfus that a plan cannot be approved until all outstanding issues on the engineer's letter are resolved. Conservation Plans should be submitted when the subdivision plan is submitted. Howard Reyburn informed Mr. Stoltzfus that Team Ag can do a Conservation Plan. Elizabeth explained that a Conservation Plan works with the property owner and if such a plan is obtained, then that buffer can be reduced from 150' to 50 feet. The Riparian Buffer will need to be delineated on the plan.

MICHELLE CROSS – was present and questioned the township engineer, Ron Ragan on the property which adjoins her property known as 5130 Homeville Road (Tax Parcel #57-3-13. Michelle stated that the present swales cannot handle the water and the water is coming onto her property causing major erosion. Michelle questioned if a Conservation Plan along with a Storm Water Plan was required when the Butlers added on to the present barn. Ron Ragan township engineer explained that a Conservation Plan was presented along with the stormwater, Simplified Method which was in conformance with our Storm Water Ordinance. Ron explained that we do not review to see if the Conservation Plan is working adequately but inspect the stormwater. He suggested that Michelle petition the Board of Supervisors to delegate Ron to investigate this back to the previous owners and identify if there was a flow at that time. Michelle will file a Right-to-know form

HISTORIC COMMISSION – Blair Fleischmann was present and discussed with the Planning Commission members the Historic Draft Ordinance which was presented to them last month. Blair talked about the history of the Historic Commission, how the ordinance is outdated, the data base of our resources and how the districts are classified and divided into classes. Blair mention that the Oxford Area Region Historic Association is looking to purchase a building in Oxford which will benefit the surrounding communities while preserving our historic resources. Blair provided the Planning Commission members with folders containing previous newsletters which have articles regarding mills and other areas of interest. Blair asked the members if they would have any articles of interest to include in our next newsletter which is due March 1, 2023. Elizabeth mentioned that she may have an article and Lynn suggested providing an article about his parents spring house. Blair stated that to date, about 8 or 10 historical markers were purchased by residents.

SARAH FISHER – Add-on plan is granting an extension for review of the plan until August 15, 2023. The Planning Commission will recommend to the Board of Supervisors that they grant and accept this extension.

DE STORAGE – Peter Schlobach was present to discuss the stormwater on the property being developed. Mr. Schlobach owns the two adjoining properties and wants to make sure the proper channels for stormwater are followed so that water does not come onto his properties. Ron Ragan stated the he met recently with Hillcrest and Chester County Conservation District and that a NPDES permit will be required. Hillcrest will need to do a "flow analysis" also. Ron suggested Mr. Schlobach have his engineer contact Ron about meeting some day to go over the plans.

ADJOURNMENT – There being no further business, motion was made by Elizabeth Randolph, seconded by Dave Underwood and carried to adjourn at 8:23 PM.

Respectfully submitted,

Jane Daggett, Secretary