

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
MARCH 2, 2020**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 P.M. on Monday, March 2, 2020.

Members present: Elizabeth Randolph, David Underwood, Harold Bryson and township secretary, Jane Daggett.

Others present: Scott Rugen, Charles Fleischmann, Howard Reyburn and Mr. and Mrs. Randy Martin.

The meeting was called to order at 7:00 P.M. by the Vice-Chairman, David Underwood.

MINUTES – Motion was made by Harold Bryson, seconded by Elizabeth Randolph and carried to approve the February 3, 2020 Minutes. MOTION CARRIED.

CHRIST G. AND FANNIE STOLTZFUS PLANNING MODULE – This module was reviewed by the UOT Planning Commission at their December 3, 2019 meeting and signed by the Chairman, Karl Herr. The Township has received Chester County Health Department approval. Discussion was held regarding No. 4 in Component 4C whereby the Health Department recommended that Upper Oxford Township establish an O & M Agreement for the proposed lots in this subdivision. This is not a subdivision but a second house dwelling.

Motion was made by Elizabeth Randolph, seconded by Harold Bryson and carried to recommend to the Board of Supervisors that they approve the Christ G. and Fannie Stoltzfus Planning Module and get an education regarding the O & M Agreements. MOTION CARRIED.

KENNETH (RANDY) MARTIN – Mr. Martin was present and questioned subdividing his 10.2-acre parcel on Ray Mar Road, Tax Parcel #57-3-82.3. A plan was previously drawn up by Register Associates for Mr. Charles Hartshorne who sold the property to Mr. Martin. Mr. Martin had questions regarding paying back taxes if currently in the Green and Clean Act and if he would need to build a road. Mr. Martin was instructed to contact the Chester County Assessment Office regarding taxes and contact an engineering firm to draw up a subdivision plan.

CORONAVIRUS – Supervisor Rugen handed out information regarding the “Coronavirus”. Scott informed the others on the steps that the State Health Department along with Chester County are taking. This information along with resource links will be posted on the Township’s website. Discussion was held on the best way to communicate with our Amish residents. Suggestions were to invite them to a meeting, contact the Bishops or seek them out at the Oxford Produce Market.

WOODLAND CLASSIFICATION MAPS – The Oxford Area Regional Planning has approved Brandywine Conservancy preparing a woodland classification map.

ADJOURNMENT – There being no further business, motion was made by Elizabeth Randolph, seconded by Harold Bryson and carried unanimously to adjourn at 7:50 P.M.

Respectfully submitted,

Jane Daggett
Secretary