

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION  
MARCH 4, 2024**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 P.M. on Monday, March 4, 2024.

Members present: Colin Kraucunas, Elizabeth Randolph, David Underwood, Lynn Robinson, Ron Ragan, township engineer and Scott Rugen, acting secretary

Others: Charles Fleischmann, Peter Schlobach, Howard Reyburn and Tom Schreier of Hillcrest Associates.

MINUTES – Motion was made by Lynn Robinson, seconded by Elizabeth Randolph and carried to approve the February 5, 2024 Minutes as amended.

***SARAH FISHER – Mr. Rogers was misspelled and Elizabeth questioned (not stated) whether a spinoff would have to be residential.***

***RETROFIT BASIN – TURNERS POND – Ron Ragan explained that Ann Green is lined up to do testing on the Jett property next week. Mr. and Mrs. Jett need to be notified ahead of time.***

DE STORAGE - Colin Kraucunas recused himself from this discussion.

Tom Schreier of Hillcrest Associates provided an updated overview of the proposed plan. Peter Schlobach provided a letter to the Planning Commission member from his engineer, Herbert E. MacCombie, Jr.. The possible need for a variance was discussed pursuant to 1502.b of the Zoning Ordinance. Motion was made by Elizabeth Randolph, seconded by Lynn Robinson and carried to recommend to the Board of Supervisors that Forestville Road be vacated.

WEBSITE – The Secretary should ask Gail to check on the website for Planning Commission Minutes

WAIVERS – Section 505.C – not needed – no steep slopes are on the parcel.

Letter dated March 4, 2024 from Herbert MacCombie was discussed in detail.

SARAH FISHER – responses from Tom Oeste, attorney for the township, were discussed.

REUBEN STOLTZFUS – the Planning Module was discussed. Additionally, a Conservation Plan has been submitted to the Township.

Motion was made by Colin Kraucunas, seconded by Elizabeth Randolph and carried to approve Ron Ragan to complete Component 4A of the Planning Module and have Jane Daggett sign as secretary of the Planning Commission.

HISTORIC COMMISSION ORDINANCE – a revised ordinance was discussed. Motion was made by Colin Kraucunas, seconded by David Underwood and carried to recommend to the Board of Supervisors that they approve the revised ordinance.

ADJOURNMENT – There being no further business, motion was made to adjourn at 8:45 P.M.

Respectfully submitted

Scott A. Rugen  
Acting Secretary

