

UPPER OXFORD TOWNSHIP PLANNING COMMISSION
JUNE 3, 2024

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 P.M. on Monday, June 3, 2024.

Members present: Elizabeth Randolph, David Underwood, Lynn Robinson, Karl Herr, Ron Ragan, township engineer and Jane Daggett, secretary.

Others present: Scott Rugen, Blair Fleischmann, Bill Rodgers, Bernie Miller, Ron Miller, Sam Fisher, Samuel Esch, Benjamin Fisher and Samuel S. Fisher.

MINUTES – Motion was made by Lynn Robinson, seconded by Dave Underwood and carried to approve the May 6, 2024 Minutes as written.

SARAH FISHER – Bill Rodgers was present to discuss Tax Parcel #57-5-7 with the Planning Commission. Mr. Rodgers made the changes required at the last PC meeting and the May 22nd review from the township engineer. Mr. Rodgers submitted a new plan to the township engineer, but a review has not been received as of this date. Any natural resources should be shown on the plan. If any visible wetlands are present, they should be shown on the plan or a note stating that there are none. Flood plains are noted on the plan along with the placement of monuments. No E & S is required. Two waivers are being requested. Motion was made by Lynn Robinson, seconded by Karl Herr and carried recommending to the Board of Supervisors that they waive Section 501.K, that all significant physical features be identified on the plan and Section 617- that survey monuments be shown on the right-of-way.

AGRICULTURAL SECURITY AREA – 7 YEAR REVIEW – The Township is required to update and file a review every seven (7) years on their agricultural security area. A listing of the present areas was given to the Planning Commission members. The members will have until July 1, 2024 to review the names and then give a recommendation to the Board of Supervisors.

HISTORIC COMMISSION – Blair Fleischmann presented an updated draft of the historic ordinance since receiving comments from the township solicitor. The only changes are on the first page regarding the “Whereas”, “Severability” and “Section 108 – Effective Date”. Motion was made by Dave Underwood, seconded by Lynn Robinson and carried to recommend to the Board of Supervisors that they approve and adopt the most recent version of the Historic Ordinance.

WORK SESSION – Will be held June 24, 2024 to discuss “Solar”.

ZONING OFFICER – Supervisor Rugen informed the Planning Commission that we are in the process of hiring a new zoning officer. Elizabeth wondered if it would be helpful if the Planning Commission received a zoning report.

Other areas of discussion were that Elizabeth received a telephone call from Dan Miloser regarding the Fishers subdivision. The Fishers presently have a Conservation Plan. A copy is on file. Ron Ragan explained the process that the Fishers are using to subdivide. Elizabeth stated that the Esch BBQ business is “not a use by right”. Supervisor Rugen mentioned that we received a request about changing the zoning map for parcel #57-8-23.1 to C-2 Special Business. The Gonzalez zoning hearing was discussed. They were looking for a variance to hold events in their barn. No kennel applications have been received this past week.

ADJOURNMENT – There being no further business, motion was made by Karl Herr, seconded by Lynn Robinson and carried to adjourn at 8:27 P.M.

Respectfully submitted,

Jane Daggett, Secretary

