

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
JULY 3, 2023**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 P.M. on Monday, July 3, 2023.

Members present: Elizabeth Randolph, Dave Underwood, Colin Kraucunas, Karl Herr and Jane Daggett, Secretary

The meeting was called to order by the Chair, Colin Kraucunas at 7:00 P.M.

MINUTES – Motion was made by Karl Herr, seconded by Elizabeth Randolph and carried to change the June 5, 2023 Minutes as follows:

RIPARIAN BUFFER –

delete in the 2nd sentence the part saying “and feels that they are not stringent enough”

delete in the 5th sentence the part saying “and invite the Brandywine Conservation along with our engineer”

Also put a space between the word “is to”

Correct 4th paragraph to ‘STYER’ PEONIES

KAVANAGH FARM – change the word “purchased” to “preserved”

WATERSHED – include the word “Stroud” before webinars

DOCUMENTS – Elizabeth questioned the proper way to dispose of documents. Replies were that nothing we receive is confidential.

MEETING PAPERS – It was suggested to the Secretary that she pencils in the name of the members at the top of their agenda so they do not get their papers mixed up.

WORK SESSION – it was stated that work sessions are public.

ADJOURNMENT – Motion was made by Elizabeth Randolph, seconded by Dave Underwood and carried to adjourn at 7:15 PM.

Respectfully submitted,

Jane Daggett
Secretary