

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION
OCTOBER 2, 2023**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 PM on Tuesday, October 2, 2023.

Members present: Elizabeth Randolph, Dave Underwood, Lynn Robinson, Karl Herr and Scott Rugen, Acting Secretary.

Others: Charles Fleischmann and Howard Reyburn

The meeting was called to order by the Vice-Chair, Elizabeth Randolph at 7:00 PM.

MINUTES – Motion was made by Dave Underwood, seconded by Lynn Robinson and carried to approve the September 5, 2023 Minutes as amended:

“MICHELLE CROSS – presented to the Planning Commission a copy of a deed from her adjoining property which is (Tax parcel #57-2-2) owned by Stevie King, 5112 Street Road. **Michelle expressed concerns regarding building permits that Mr. King has applied for and deed restrictions.** The Planning Commission will pass this along to the Board of Supervisors to discuss at their September 11th meeting and request them to contact the township Solicitor for an answer to this”.

ROBERT PREWITT – Motion was made by Dave Underwood, seconded by Lynn Robinson and carried to recommend to the Board of Supervisors that waivers be granted on the following Sections:

Section 617.A. Location. Survey monuments shall be placed at all corners, angle points and the beginning and ending of curves including:

1. All boundaries of the original tract being subdivided.
2. The cartway edge of all new streets.

Section 617.B. Materials. Monuments shall be constructed of stone or concrete. Permanent reference monuments shall be of cast concrete or durable stone twenty (20) inches by four (4) inches.

The township engineer is not opposed to these waiver requests given that this plan is only a minor add-on subdivision.

Motion was made by Lynn Robinson, seconded by Dave Underwood and carried to recommend to the Board of Supervisors that they accept and grant a 90-day extension for review of the subdivision until February 3, 2024.

DE STORAGE – Motion was made by Karl Herr, seconded by Dave Underwood and carried that they recommend to the Board of Supervisors that they accept and grant an extension for review of the land development plan until January 13, 2024.

ORPC – a land use map was sent to Upper Oxford Township for the Planning Commission and Board of Supervisors to review. The map could not be used as stated. Questions were emailed to Mark Gallant, ORPC Planner by Supervisor Charles Fleischmann during the meeting.

ADJOURNED – There being no further business, motion was made by Elizabeth Randolph, seconded by Dave Underwood and carried unanimously to adjourn at 7:45 P.M.

Respectfully submitted,

Scott A. Rugen, Acting Secretary