

**UPPER OXFORD TOWNSHIP PLANNING COMMISSION  
DECEMBER 2, 2019**

The Upper Oxford Township Planning Commission held their monthly meeting at the township building, 1185 Limestone Road, Oxford, PA at 7:00 P.M. on Monday, December 2, 2019.

Members present: Elizabeth Randolph, Colin Kraucunas, David Underwood, Harold Bryson, Karl Herr, Ron Ragan, township engineer and Jane Daggett, township secretary.

Others present: Scott Rugen, Howard Reyburn, Clifford Gray and Steven Gray

The meeting was called to order by the Chairman, Karl Herr at 7:00 P.M.

MINUTES – Motion was made by Harold Bryson, seconded by Dave Underwood and carried to approve the November 4, 2019 Minutes. MOTION CARRIED.

CLIFFORD GRAY – Lot Add-on. This plan was submitted to the township on November 1, 2019. At the November 4<sup>th</sup> meeting the requested waivers were acted upon. However, the waivers were incorrectly listed on the plan and also the letter composed by Concord Land Planners. Therefore, the Planning Commission reviewed the requested waivers again. Since no improvements are proposed, the engineer, Ron Ragan had no issues with granting the waivers.

Motion was made by Colin Kraucunas, seconded by Elizabeth Randolph and carried to recommend to the Board of Supervisors that the following waivers be approved.

- Section 501.K.1 – Contour lines should be shown on the plan
- Section 501.K.2 – Soil types and their boundaries should be shown on the plan
- Section 501.K.3 – Flood Plain limits be shown on the plan
- Section 501.K.4 – Existing natural watercourses, ponds, swales
- Section 501.K.5 – Slopes in excess of 25%
- Section 501.K.6 – Existing trees with a caliper of 6” or greater
- Section 501.K.7 – Wetlands

Motion was made by Karl Herr, seconded by Harold Bryson and carried to approve the Clifford Gray, Add-on Plan, Project No. 1962 and last revised November 27, 2019 by Concord Land Planners. MOTION CARRIED.

CHRIS AND FANNIE STOLTZFUS – have submitted a Planning Module for a second farm dwelling at 4775 Homeville Road. We are still waiting for reviews from Chester County Planning Commission and Chester County Health Department. The Planning Commission reviewed and signed Component 4A of the Planning Module.

2020 MEETING DATES – The 2020 meeting dates were reviewed by the Planning Commission.

A Zoning Hearing is waiting to be scheduled by Winifred Moran Sebastian’s office. The applicant is applying for a special exception to have a used car lot.

ADJOURNMENT – There being no further business, motion was made by Harold Bryson, seconded by Dave Underwood and carried to adjourn at 8:00 P.M.

Respectfully submitted,

Jane Daggett, Secretary

