

**UPPER OXFORD TOWNSHIP  
NOVEMBER 9, 2020**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the Township Building, 1185 Limestone Road, Russellville, on Monday, November 9, 2020 at 7:00 P.M.

PRESENT;      Howard Reyburn (joined the meeting at 7:15 P.M.)  
                 Scott A. Rugen  
                 Charles Fleischmann

Jane Daggett, Secretary

OTHERS:      Susan Hancock    Bill Hovis  
                 William Beers

The meeting was called to order at 7:00 P.M. by the Chairman, Scott Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – At this time, there were no public comments.

MINUTES – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the October 12, 2020 Minutes.

Reyburn – Absent    Rugen – Yea    Fleischmann – Yea

Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the October 26, 2020 Budget Work Session Minutes as amended stating that a “Thank you letter to Harold Bryson was signed by the Supervisors at the Budget Work Session Meeting”.

Reyburn – Absent    Rugen – Yea    Fleischmann – Yea

(The Supervisors informed the public that the township is in good shape financially and that the township has gone 36 years without a tax increase)

SIMPLIFIED STORM WATER AGREEMENTS – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the Simplified Storm Water Agreements between Omar Stoltzfus of 316 Rattlesnake Run and Upper Oxford Township; and Christ Stoltzfus of 4775 Homeville Road (erection of a barn) and Upper Oxford Township.

Reyburn – Yea    Rugen – Yea    Fleischmann – Yea

2021 PROPOSED BUDGET – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the 2021 Proposed Budget.

Reyburn – Yea    Rugen – Yea    Fleischmann – Yea

2021 CONTRACTS - Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve and sign the 2021 Fire Protection Contract with Union Fire Company #1 in the amount of \$23,892.00, the contract with Union Fire Company #1 Ambulance Division in the amount of \$14,352.00 and the contract with Cochranville Fire Company in the amount of \$23,892.00.

Reyburn – Yea    Rugen – Yea    Fleischmann – Yea

CHALLENGE GRANT PROGRAM – CHESTER COUNTY/STEWART RAMSEY - Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to participate in the Challenge Grant Program with Chester

County Agricultural Land Preservation Board and Stewart and Wendy Ramsey with a one-time, lump payment sum of \$61,432.83.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

HOLDING TANK AGREEMENT – the Township Solicitor, Thomas Oeste, drafted an Agreement for Use, Operation and Maintenance of Holding Tank Facilities to be executed by Upper Oxford Township and property owner, Gabriel Solari and Jody Ann Bird. The property owners had a holding tank put in place on the premises known as 192 Old Limestone Road. The Agreement calls for the owners to provide an annual nonrefundable fee of \$200.00 to compensate the Township for administration costs and a \$1,000.00 check to be held by the Township to be used if the owners fail to pump or repair the holding tank. Discussion was held comparing this agreement to the one the Township had in place with Remo Toto. The Secretary was instructed to forward the Agreement to Ms. Bird.

ZONING – Supervisor Scott Rugen read the Zoning Officer’s report for the month.

ENGINEER – Supervisor Scott Rugen read the Engineer’s report for the month.

ROADS – Supervisor Scott Rugen read the Road Master’s report for the month.

PAYMENT OF BILLS - Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$48,770.84 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

RIPARIAN BUFFER – a 12<sup>th</sup> draft was forwarded by Supervisor Rugen to the other Supervisors for review. Discussion was held whether or not the Supervisors will hold a work session November 23<sup>rd</sup> to review the draft one more time before sending it on to the County and Township Solicitor for review. We will also forward a copy to the ORPC after receiving Chester County Planning Commission review.

OLD BUSINESS

Acre Complaint – Bill Beers has been in contact with the township solicitor regarding this and preparing a reply.

Woodlands and Forestry/Timber – was forwarded to Upper Oxford Township’s Planning Commission for comments. We received comments from two members of the Planning Commission and are waiting to hear from John Theilacker of Brandywine Conservancy.

PSATS – Supervisor Fleischmann informed the other Supervisors that PSATS has been asked to adopt Resolution for Second Class Townships to not have Tax Collector or Auditors if they have outside tax collection or auditor services. There is a certain amount of support for these resolutions.

PLANNING COMMISSION – two residents have expressed interest in serving on the Planning Commission.

JAKE BRAKES – The Secretary gave the Supervisors a copy of the Jake Brake Ordinance #2001-1 for their review.

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Howard Reburn and carried to adjourn at 8:43 P.M.

Respectfully submitted,

Jane Daggett, Secretary

