

**UPPER OXFORD TOWNSHIP  
DECEMBER 9, 2019**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the Township Building, 1185 Limestone Road, Russellville, PA on Monday, December 9, 2019 at 7:00 P.M.

PRESENT:       Howard Reyburn  
                  Scott Rugen  
                  Charles Fleischmann  
  
                  Jane Daggett, Secretary

OTHERS:       William Beers                               Jesse Evans  
                  Clifford Gray                           John Kinnier

The meeting was called to order at 7:00 P.M. by the Chairman, Scott Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Jesse Evans stated that he had applied for a zoning hearing and questioned what procedures the hearing would follow. Scott explained that the hearing would go before a Zoning Hearing Board and Attorney for Upper Oxford Township’s Zoning Hearing Board. Mr. Evans was told that he should be prepared to answer any questions that the Zoning Hearing Board would have for him. Scott informed Mr. Evans that his attorney would know what information the applicant would need to comply with.

WEEDS – John Kinnier questioned the Board of Supervisors on the height of our weed ordinance. A copy of the ordinance was given to Mr. Kinnier.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the November 11, 2019 Minutes with the correction:

“The regular meeting was suspended at 8:30 for an Executive Session regarding personnel matters.”

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

CONTRACTS – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve all three contracts for 2020 which include the Cochranville Fire Company in the amount of \$22,059.90, the Union Fire Company in the amount of \$22,059.91 and the Union Fire Company Ambulance Division in the amount of \$14,352.00.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

2020 BUDGET – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the 2020 Budgets for the General Fund, the State Fund and the Open Space Fund.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

2020 MILLAGE – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve Resolution #2019 – 6 setting the millage rate for 2020 at ½ mill.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

HISTORIC COMMISSION – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Michelle Cross to fill out the remainder of Hazel Duncan’s term on the Historic Commission.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

CLIFFORD GRAY – Subdivision and Add-on Plan. – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the following waivers:

- Section 501.K.1 – Contour lines
- Section 501.K.2 – Soil types and their boundaries
- Section 501.K.3 – Flood Plain limits
- Section 501.K.4 – Existing natural watercourses, ponds, swales
- Section 501.K.5 – Slopes in excess of 25%
- Section 501.K.6 – Existing trees with a caliper of 6” or greater
- Section 501.K.7 – Wetlands

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the Subdivision and Add-on Plan of Clifford Gray, Project #1962, dated October 28, 2019 between Clifford Gray and Stephen J. Gray and revised November 27, 2019 by Concord Land Planners.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

AGRICULTURAL SECURITY ADDITION – A petition was received from Daniel B. and Rachel B. King of 275 Widdowson Road to add 5.1 acres, Tax Parcel #57-3-64.2 to the present agricultural security district. The Board agreed to take no action at this time.

ZONING – Supervisor Rugen read the Zoning Officer’s report for the month. Bill Beers will contact PaDEP to see if there are any updates regarding the water situation on 358 Ray Mar Road property.

ROADS – Supervisor Rugen read the road report for the month. The Supervisors will ask Andy about the Dirt and Low Volume Road projects. Supervisor Fleischmann met with Penn Dot, DEP, John Lawrence and a resident on Route 896 regarding his request for a stop sign or light at Rt. 896 and Grist Mill Lane. Penn Dot has volunteered to do a traffic study. Charlie will craft a letter to Penn Dot informing them that we would like access to the study.

ENGINEER – Supervisor Rugen read the engineer’s report for the month. Scott mention that a Zoning Hearing has not been scheduled yet for Steam Team/A-1 Mulch. A hearing was previously held in February 2017 and the decision has become null and void since they did not act in the appropriate time frame. Therefore, the land development plan that they submitted cannot move forward.

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$78,228.88 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

PENN DOT – A letter was received from Penn Dot instructing the Township to remove the sign that is on the corner of Route 10 and Catamount Road. This will be discussed at a later date.

ACT 537/SEWAGE MODULE – The Secretary will contact the Engineer for an updated list.

DRIVEWAY GUIDELINES – We are waiting for information from the zoning officer.

ZONING HEARING FOR JESSE EVANS – The Supervisors will act on this at the January meeting.

SOUTHERN CHESTER CO. CIRCUIT TRAIL FEASIBILITY STUDY – Chester County Planning Commission is having a Southern Chester County Circuit Trail Feasibility Study and has invited the surrounding townships to participate. The Secretary will send out the information regarding this to William Hovis, Chris Coburn and Laurie Brundage of the Park Committee to see if they have any interest.

FORESTRY RESOURCE ANALYSIS – Scott mentioned that Brandywine Conservancy can help with classification of forestry areas. All work is done by computers. We will present this to the Planning Commission and get their thoughts.

STEAM TEAM/A-1 MULCH – The Secretary should send a copy of Steam Team’s letter requesting waivers, to our Attorney for review.

FARM BUREAU – Howard attended a break out session regarding water implementation plans and that the Townships could partner with Land Owners to do a Best Management Practice.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Howard Reyburn and carried unanimously to adjourn at 8:40 PM.

Respectfully submitted,

Jane Daggett  
Secretary