

**UPPER OXFORD TOWNSHIP
JANUARY 3, 2012**

Upper Oxford Township Board of Supervisors held their organization meeting at the Township Building, 1185 Limestone Road, Russellville, PA on Monday, January 3, 2012 at 7:00 P.M.

PRESENT: Betsy E. Huber
 Scott A. Rugen
 Charles Fleischmann

 Jane Daggett, Secretary
 Ricky Railing, Road Master

OTHERS: Sam Reyburn

The meeting was called to order at 7:00 P.M. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – At this time, public comments were asked for from the audience based on the agenda. There were no comments at this time.

TEMPORARY CHAIRMAN – Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Betsy E. Huber as Temporary Chairman.

Huber – Yea Rugen – Yea Fleischmann - Yea

TEMPORARY SECRETARY – Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Jane Daggett as Temporary Secretary.

Huber – Yea Rugen – Yea Fleischmann - Yea

ELECTION OF OFFICERS

Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Betsy Huber as Chairman.

Huber – Yea Rugen – Yea Fleischmann - Yea

Motion made by Charles Fleischmann, seconded by Betsy Huber and carried to appoint Scott Rugen as Vice-Chairman.

Huber – Yea Rugen – Yea Fleischmann - Yea

Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to make the following appointments and setting the following wages for 2012.

Secretary-Treasurer	Jane Daggett, with a \$.50/hr. increase, recommending to Auditors that the Treasurer's Bond be set at \$500,000.00.
Roadmaster:	Ricky Railing, with a \$.50/hr. increase
Road Crew Member:	James A. Wilson, Jr., with a \$.50/hr. Increase

Engineer: Ragan Engineering Associates, Inc.

Bank for Official Business: National Penn Bank with investments being made at National Penn Bank, Fulton Bank Wachovia, Coatesville Savings or PLGIT

Zoning Officer: William Beers of Earthways

Building Inspector: Commonwealth Code Inspection Service, Inc.

Planning Commission Member: David Underwood for a 5 year term

Vacancy Board Chairman: Jim Gordon for a 1 year term

Planning Commission Secretary Jane L. Daggett

Sewage Consultant Ragan Engineering Associates, Inc.

Zoning Hearing Board Member David Nibouar for a 3 year term

Historic Commission Member Blair Fleischmann for a 5 year term

Right to Know Officer Scott A. Rugen

Snow Equipment Operators: CDL Drivers, Darrell Cook and Ed Thornton at \$12.00/hr. and non-CDL driver John Bomberger at \$12.00

Solicitor: Thomas Oeste of Parke, Barnes, Spangler Oeste & Wood

Zoning Hearing Board Solicitor Winifred Moran Sebastian

Huber – Yea

Rugen – Yea

Fleischmann – Yea

Motion made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the following:

Meetings: 2nd Monday each month at 7:00 P.M. and Work Sessions 4th Monday at 7:00 P.M. as needed.

Legal Notices may be placed in the Chester County Press or Daily Local News.

Investments – The Chairman and Secretary are authorized to keep idle funds invested.

Other Road Wages: Part-time Equipment Operators - \$12.00/hr and Laborers - \$12.00/hr.

Working Supervisors: All three Supervisors are affirmed to work on roads if needed; request Auditors’ approval of \$12.00/hr for other road work and \$12.00/hr. for snow equipment operations. Recommend to Auditors that Supervisors be reimbursed the current IRS rate per mile to attend Road Inspections and Seminars.

Road Crew Benefits:
7 paid holidays – New Year’s Day, Good Friday, Memorial Day, July 4th, Labor Day, Veterans Day, Thanksgiving and Christmas
6 paid sick days – may be accumulated up to 24 days
3 days for bereavement leave – immediate family and 1 day for near relative
2 personal days per year
Paid Vacation
After 1 year – 5 days and 2-1/2 days per year for each successive year up to 20 days. Only 5 days may be carried forward to the following year and must be used in that year.

Huber – Yea Rugen – Yea Fleischmann – Yea

DELEGATE TO STATE CONVENTION – Motion made by Charles Fleischmann, seconded by Scott Rugen and carried designating Betsy Huber as the Township’s Voting Delegate to the State Convention to be held in Hershey, PA., May 6 to May 9, 2012, and authorizing payment of registration fees for any who want to attend.

Huber – Yea Rugen – Yea Fleischmann – Yea

RADIO FREQUENCIES – Motion made by Charles Fleischmann, seconded by Scott Rugen and carried permitting Union Fire Co. #1, Oxford Borough, East Nottingham Township and West Grove Borough to use SWCCT radio frequency (151.0700) for a period of one year.

Huber – Yea Rugen – Yea Fleischmann – Yea

RESPONSE TERRITORIES – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried, adopting Resolution No. 2012 – 1, designating emergency response areas in the township.

Huber – Yea Rugen – Yea Fleischmann – Yea

MINUTES – Motion made by Charles Fleischmann, seconded by Scott Rugen and carried approving the December 12, 2011 Minutes.

Huber – Yea Rugen – Yea Fleischmann – Yea

ZONING – Betsy read the zoning officer’s report for the month.

ROADS – Ricky Railing read his report for the month. Ricky also reported that the guide rail was installed by Morgan Rail on Pusey Mill Road last month. Additionally, Ricky reported that the road crew ran into some problems with Spring Valley Road. He is scheduling an excavator for January 4th.

EUGENE GAGLIARDI – Subdivision and add-on Plan. After receiving recommendations from the Solicitor and township Engineer, it is agreed that the Gagliardi’s do not need a Zoning Hearing or Conditional Use Hearing to proceed with their plan.

LAND DEVELOPMENT – Definition of Land Development was discussed. The Supervisors will research this matter more.

PAYMENT OF BILLS – Motion made by Scott Rugen , seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$28,811.73 from the General Fund, \$50,000.00 from the Open Space Fund and \$9,085.00 from the State Fund.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

COCHRANVILLE FIRE COMPANY – 2012 FIRE PROTECTION CONTRACT – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to accept and sign the Cochranville Fire Company 2012 Fire Protection Contract in the amount of \$16,548.97. *(as in past years, Upper Oxford will pay above what is required which is \$19,500.00)*

GRIST MILL – A letter was sent to the Grist Mill Homeowners Association – no response yet.

MULTI REGIONAL – Charlie gave an update on the Regional Comprehensive Plan. The next meeting is scheduled for the 4th Wednesday in January.

RE-APPORTIONMENT – Scott gave a brief update on the School Board re-apportionment. A hearing will be held on January 23rd at 11:00 A.M.

PUBLIC COMMENTS – There were no comments at this time.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen seconded by Charles Fleischmann and carried to adjourn at 8:15 P.M.

Respectfully submitted,

Jane Daggett
Secretary

