

**UPPER OXFORD TOWNSHIP
JANUARY 4, 2010**

Upper Oxford Township Board of Supervisors held their organization meeting at the Township Building, 1185 Limestone Road, Russellville, PA on Monday, January 4, 2010 at 7:00 P.M.

PRESENT: Betsy E. Huber
 Scott A. Rugen
 Charles Fleischmann

 Jane Daggett, Secretary
 Thomas W. Guhl, Road Master
 Frances Reyburn, Historic Commission

OTHERS: Christine Nibouar Sam Reyburn
 Harold Bryson Dave Underwood
 Harry Shinn Benton Webber
 Gary Calibey

The meeting was called to order at 7:00 P.M. After the Salute to the Flag, Betsy Huber led in prayer.

PUBLIC COMMENTS – At this time, public comments were asked for from the audience based on the agenda. There were no comments at this time.

TEMPORARY CHAIRMAN – Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Betsy E. Huber as Temporary Chairman.

Huber – Yea Rugen – Yea Fleischmann - Yea

TEMPORARY SECRETARY – Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Jane Daggett as Temporary Secretary.

Huber – Yea Rugen – Yea Fleischmann - Yea

ELECTION OF OFFICERS

Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Betsy Huber as Chairman.

Huber – Yea Rugen – Yea Fleischmann - Yea

Motion made by Scott Rugen, seconded by Betsy Huber and carried to appoint Charles Fleischmann as Vice-Chairman.

Huber – Yea Rugen – Yea Fleischmann - Yea

Motion made by Charles Fleischmann, seconded by Scott Rugen and carried to make the following appointments and setting the following wages for 2010.

Secretary-Treasurer	Jane Daggett, with a \$.50/hr. increase, recommending to Auditors that the Treasurer’s Bond be set at \$500,000.00.
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Roadmaster:	Thomas W. Guhl, with a \$.50/hr. increase
Road Crew Member:	James A. Wilson, Jr., with a \$.50/hr. increase
Engineer:	Ragan Engineering Associates, Inc.
Bank for Official Business:	National Penn Bank with investments being made at National Penn Bank, Fulton Bank Wachovia or Coatesville Savings
Zoning Officer:	William Beers of Earthways
Building Inspector:	Commonwealth Code Inspection Service, Inc.
Planning Commission Member:	Samuel Reyburn for a 5 year term
Vacancy Board Chairman:	Joe Sexton for a 1 year term
Planning Commission Secretary	Jane L. Daggett
Sewage Consultant	Ragan Engineering Associates, Inc.
Zoning Hearing Board Member	J. Stephen Hill for a 3 year term
Historic Commission Member	Frances Reyburn for a 5 year term
Right to Know Officer	Scott Rugen
Snow Equipment Operators:	CDL Drivers, Jerry Roland, Gerald Rohrer and Darrell Cook at \$12.00/hr. and non-CDL drivers, Joe Sexton, Jim Gordon, Ed Hook and Jered Hook at \$12.00/hr.
Solicitor:	Thomas Oeste of Parke, Barnes, Spangler Oeste & Wood
Zoning Hearing Board Solicitor	Winifred Moran Sebastian

Huber – Yea

Rugen – Yea

Fleischmann – Yea

Motion made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the following:

Meetings: 2nd Monday each month at 7:00 P.M. and Work Sessions 4th Monday at 7:00 P.M. as needed.

Legal Notices may be placed in the Chester County Press or Daily Local News.

Investments – The Chairman and Secretary are authorized to keep idle funds invested.

Other Road Wages: Part-time Equipment Operators - \$12.00/hr and Laborers - \$12.00/hr.

Working Supervisors: All three Supervisors are affirmed to work on roads if needed; request Auditors’ approval of \$12.00/hr for other road work and \$12.00/hr. for snow equipment operations. Recommend to Auditors that Supervisors be reimbursed \$.50/mile to attend Road Inspections, Conventions and Seminars.

Road Crew Benefits:
7 paid holidays – New Year’s Day, Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving and Christmas
6 paid sick days – may be accumulated up to 24 days
3 days for bereavement leave – immediate family and 1 day for near relative
2 personal days per year
Paid Vacation
After 1 year – 5 days and 2-1/2 days per year for each successive year up to 20 days. Only 5 days may be carried forward to the following year and must be used in that year.

Huber – Yea Rugen – Yea Fleischmann – Yea

DELEGATE TO STATE CONVENTION – Motion made by Scott Rugen, seconded by Charles Fleischmann and carried designating Betsy Huber as the Township’s Voting Delegate to the State Convention to be held in Hershey, PA., April 18 – April 21, 2010, and authorizing payment of registration fees for any who want to attend.

Huber – Yea Rugen – Yea Fleischmann – Yea

RADIO FREQUENCIES – Motion made by Charles Fleischmann, seconded by Scott Rugen and carried permitting Union Fire Co. #1, Oxford Borough, East Nottingham Township and West Grove Borough to use SWCCT radio frequency (151.0700) for a period of one year.

Huber – Yea Rugen – Yea Fleischmann – Yea

EMERGENCY MANAGEMENT COORDINATOR – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to appoint Chuck Freese as Emergency Management Coordinator.

Huber – Yea Rugen – Yea Fleischmann – Yea

RESPONSE TERRITORIES – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried, adopting Resolution No. 2010 – 1, designating emergency response areas in the township.

Huber – Yea Rugen – Yea Fleischmann – Yea

MINUTES – Motion made by Scott Rugen, seconded by Charles Fleischmann and carried approving the December 14, 2009 Minutes.

Huber – Yea Rugen – Yea Fleischmann – Yea

ZONING OFFICER – William Beers read his report for the month. Bill reported that the total permits issued for 2009 was \$6,286.00. Bill also informed the Supervisors that he was following up with a property in Homeville.

ROADS – Tom Guhl read his report for the month. The supervisors thanked the road crew for the outstanding job which they did during the snow storm.

HISTORIC COMMISSION – Frances Reyburn reported that the newsletter will be going out shortly.

PAYMENT OF BILLS – Motion made by Charles Fleischmann , seconded by Betsy Huber and carried to approve the payment of bills in the amount of \$42,143.34 from the General Fund and \$214,256.85 from the Open Space Fund.

Huber – Yea Rugen – Abstained Fleischmann – Yea

2010 FIRE PROTECTION CONTRACT WITH COCHRANVILLE FIRE COMPANY

Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to approve and sign the 2010 Fire Protection Contract with Cochranville Fire Company, in the amount of \$14,042.09 based on the millage. *(we actually pay \$19,200.00/year which is a donation above the amount due)*

Huber – Yea Rugen – Yea Fleischmann – Yea

JOHN BLANK PLANNING MODULES – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the John blank Planning Module for a second residence on his Limestone Road property.

Huber – Yea Rugen – Yea Fleischmann – Yea

CHESTER COUNTY SOLID WASTE MANAGEMENT PLAN was discussed by the Board. This plan was adopted by the County on December 2, 2009. The Supervisors would like to see if this plan conforms with our Act 537 Plan. Charlie will send an email to Ilene Greisinger for a copy of the document for review.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adjourn at 7:45 P.M.

Respectfully submitted,

Jane Daggett
Secretary

