

**UPPER OXFORD TOWNSHIP  
JANUARY 6, 2014**

Upper Oxford Township Board of Supervisors held their organization meeting at the Township Building, 1185 Limestone Road, Russellville, PA on Monday, January 6, 2014 at 7:00 P.M.

PRESENT:       Betsy E. Huber  
                  Scott A. Rugen  
                  Charles Fleischmann  
  
                  Jane Daggett, Secretary  
                  Frances Reyburn

OTHERS:       Sam Reyburn                               Harold Bryson  
                  Karl Herr

The meeting was called to order at 7:00 P.M. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – At this time, public comments were asked for from the audience based on the agenda. There were no comments at this time.

TEMPORARY CHAIRMAN – Motion made by Charles Fleischmann, seconded by Betsy Huber and carried to appoint Scott A. Rugen as Temporary Chairman.

Huber – Yea                       Rugen – Yea                       Fleischmann - Yea

TEMPORARY SECRETARY – Motion made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Jane Daggett as Temporary Secretary.

Huber – Yea                       Rugen – Yea                       Fleischmann - Yea

**ELECTION OF OFFICERS**

Motion made by Betsy Huber, seconded by Charles Fleischmann and carried to appoint Scott A. Rugen as Chairman.

Huber – Yea                       Rugen – Yea                       Fleischmann - Yea

Motion made by Charles Fleischmann, seconded by Scott Rugen and carried to appoint Betsy E. Huber as Vice-Chairman.

Huber – Yea                       Rugen – Yea                       Fleischmann - Yea

Motion made by Betsy Huber, seconded by Charles Fleischmann and carried to make the following appointments and setting the following wages for 2014.

Secretary-Treasurer	Jane Daggett, with a \$.50/hr. increase, recommending to Auditors that the Treasurer’s Bond be set at \$500,000.00.
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Roadmaster:	Ricky Railing, with a \$.50/hr. increase
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Road Crew Member:	James A. Wilson, Jr., with a \$.50/hr. Increase
Engineer:	Ragan Engineering Associates, Inc.
Alternate Engineer:	Concord Land Planners
Bank for Official Business:	National Penn Bank with investments being made at National Penn Bank, Fulton Bank, Wells Fargo, Coatesville Savings or PLGIT
Zoning Officer:	William Beers, d/b/a Earthways
Building Inspector:	Commonwealth Code Inspection Service, Inc.
Planning Commission Member:	Harold Bryson for a 5 year term
Vacancy Board Chairman:	Jim Gordon for a 1 year term
Planning Commission Secretary	Jane L. Daggett
Sewage Consultant	Ragan Engineering Associates, Inc.
Zoning Hearing Board Member	Christopher Coburn for a 3 year term
Historic Commission Member	Gerald Rohrer for a 5 year term
Right to Know Officer	Scott A. Rugen
Tax Collector	Nadine E. Hook for a 1 year term
Snow Equipment Operators:	CDL Drivers, Darrell Cook and Ed Thornton at \$12.00/hr. and non-CDL driver John Bomberger at \$12.00
Solicitor:	Thomas Oeste of Parke, Barnes, Spangler Oeste & Wood
Zoning Hearing Board Solicitor	Winifred Moran Sebastian
Emergency Management Coordinator	Chuck Freese

Huber – Yea

Rugen – Yea

Fleischmann – Yea

Motion made by Charles Fleischmann, seconded by Betsy Huber and carried to approve the following:

Meetings: 2<sup>nd</sup> Monday each month at 7:00 P.M. and Work Sessions 4<sup>th</sup> Monday at 7:00 P.M. as needed.

Legal Notices may be placed in the Chester County Press or Daily Local News.

Investments – The Chairman and Secretary are authorized to keep idle funds invested.

Other Road Wages: Part-time Equipment Operators - \$12.00/hr and Laborers - \$12.00/hr.

Working Supervisors: All three Supervisors are affirmed to work on roads if needed; request Auditors’ approval of \$12.00/hr for other road work and \$12.00/hr. for snow equipment operations. Recommend to Auditors that Supervisors be reimbursed \$ .56/mile, the current IRS rate per mile to attend Road Inspections and Seminars.

Road Crew Benefits:  
7 paid holidays – New Year’s Day, Good Friday, Memorial Day, July 4<sup>th</sup>, Labor Day, Veterans Day, Thanksgiving and Christmas  
6 paid sick days – may be accumulated up to 24 days  
3 days for bereavement leave – immediate family and 1 day for near relative  
2 personal days per year  
Paid Vacation  
After 1 year – 5 days and 2-1/2 days per year for each successive year up to 20 days. Only 5 days may be carried forward to the following year and must be used in that year.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

DELEGATE TO STATE CONVENTION – Motion made by Scott Rugen, seconded by Charles Fleischmann and carried designating Betsy Huber as the Township’s Voting Delegate to the State Convention to be held in Hershey, PA., April 13 to April 16, 2014, and authorizing payment of registration fees.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

RADIO FREQUENCIES – Motion made by Charles Fleischmann, seconded by Betsy Huber and carried permitting Union Fire Co. #1, Oxford Borough, East Nottingham Township and West Grove Borough to use SWCCT radio frequency (151.0700) for a period of one year.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

RESPONSE TERRITORIES – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried, adopting Resolution No. 2014 – 1, designating emergency response areas in the township.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

RECESS – At this time, the regular meeting of the Board of Supervisors was recessed.

**HEARING**

A Hearing was held at 7:15 PM. by the Board of Supervisors of Upper Oxford Township. The purpose of the hearing was to discuss and hear comments regarding the proposed Ordinance amending the Subdivision and Land Development Ordinance of Upper Oxford Township. The hearing was duly advertised in the Chester County press December 20 and December 27, 2013.

The amendments are as follows:

Section 1. The Board of Supervisors of Upper Oxford Township hereby enacts the following amendments to the Upper Oxford Township Subdivision and Land Development Ordinance of 2010, as revised (“SALDO”)

a. Section 503.g – shall be replaced in entirety

G. Calculations and narratives used to determine the size and design of storm water management facilities shall be based on and comply with the Provisions of the Upper Oxford Township Storm water Management Ordinance.

b. Section 613 shall be replaced in its entirety by the following:

**SECTION 613 STORMWATER MANAGEMENT**

The provisions of Upper Oxford Township Storm water Management Ordinance shall be applicable to all subdivision and land developments.

c. SALDO Section 803 STORMWATER MANAGEMENT

The provisions of the Upper Oxford Township Storm water Management Ordinance shall be applicable to all manufactured/mobile home parks Developments.

Section 2. In the event any provision, section, sentence, clause, or part of this Ordinance shall be held to be invalid, illegal, or unconstitutional by a court of competent jurisdiction, such invalidity, illegality, or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses, or parts of this Ordinance, it being the intent of the Board of Supervisors that the remainder of the Ordinance shall remain in full force and effect.

Section 3. This Ordinance shall be effective five days from the date of enactment.

There were no comments from the public or the Board of Supervisors regarding the above. The hearing was closed at 7:22 P.M.

**THE REGULAR MEETING WAS RESUMED AT 7:23 P.M.**

MINUTES – Motion made by Betsy Huber, seconded by Charles Fleischmann and carried approving the December 9, 2013 Minutes.

ZONING – Scott Rugen read the zoning officer’s report for the month.

ROADS –Scott Rugen read the Road Master’s report for the month. Scott informed the others that the new truck will be here in a few weeks.

HISTORIC COMMISSION – Frances Reyburn reported that limbs from trees are down at Somerset Cemetery and should the township remove them? Additionally, identifying the graves sites was discussed. Frances also informed the Supervisors that they should be working on their articles for the spring newsletter. The Supervisors will have Ricky clean up the branches.

PLANNING COMMISSION – presented a year end report to the Board of Supervisors which was read by the Chairman, Scott Rugen.

PAYMENT OF BILLS – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$34,876.53 from the General Fund and \$50,000.00 from the Open Space Fund.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

ORDINANCE #1 – 2014 – Based on recommendation by the Upper Oxford Township Planning Commission and Chester County Planning Commission, Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adopt Ordinance #1-2014, Amending the Subdivision and Land Development Ordinance.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

STEPHEN FISHER – a Conditional Use Hearing has been applied for to erect an Amish School on Pusey Mill Road, property of Stephen Fisher. The Supervisors agreed to schedule the hearing for February 24, 2014 at 7:00 P.M.

RESOLUTION #2014-2 – Motion was made by Scott Rugen, seconded by Betsy Huber and carried to adopt Resolution #2014-2, setting the fees for Storm Water Management Plans.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

CAMPBELL SETTLEMENT – Betsy will follow up with the township Solicitor regarding this property.

ADJOURNMENT – There being no further business, motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to adjourn at 8:20 P.M.

Respectfully submitted,

Jane Daggett  
Secretary

