

**UPPER OXFORD TOWNSHIP  
JANUARY 27, 2020**

Upper Oxford Township Board of Supervisors held an advertised work session at the Township Building, 1185 Limestone Road, Russellville, PA on Monday, January 27, 2020 at 7:00 P.M.

PRESENT:       Howard Reyburn  
                  Scott Rugen  
                  Charles Fleischmann

Jane Daggett, Secretary

The work session was called to order at 7:00 P.M. by the Chairman, Scott Rugen. Items discussed are as follows:

SEPTAGE MANAGEMENT PROGRAM – Scott reached out to Chester County Health Department about obtaining printouts along with an excel program showing properties in the township that are being pumped. The Secretary informed the Supervisors that we are already enrolled in the program and passed along the password that is to be used to access the program. Supervisor Rugen suggested that the other two supervisors check the website to get a feel of what data is available on the program. After we review the program we will then meet with our engineer, Ron Ragan. The Supervisors also will contact Lower Oxford Township to obtain a sample resolution or ordinance regarding their pumping reports. Supervisor Rugen mentioned that James St. John of Brandywine Septic would be willing to come talk to the Supervisors regarding pumping.

BRANDYWINE CONSERVANCY – WOODLAND RESOURCE MAPPING – Supervisor Rugen showed the other two Supervisors a sample of a woodland classification map that the Brandywine Conservancy did for West Bradford Township. The map tells the acreage and other identifying characteristics. Brandywine's cost for this service would be \$2,160.00 divided by how many other townships that would be interested in this. Lower Oxford Township and the Borough of Oxford have expressed an interest along with Elk Township and West Nottingham Township, who both would need to go before their board for permission. Brandywine also has a less expensive plan which would cost \$2100.00 total amount and approximately \$756.00 for three townships. Supervisor Rugen recommended that we bring this up at our next Board of Supervisors meeting and also to the Planning Commission members.

AUDITS – The Supervisors discussed being proactive regarding our audits and would like to meet with the Auditors after they file their annual report with the DCED to see if we have any areas which we could improve on.

STORM WATER – Supervisor Rugen mentioned that he was told that Lower Oxford Township had a policy in place regarding Storm Water Exemptions. If residents want an exemption, they must produce a copy of their conservation plan.

BIRD HOUSES – Bill Hovis of our Park Committee has been in contact with Merle Reyburn regarding the six bird houses that Merle built and wants to put up in our township park. Merle made five small houses and one purple martin house. Merle would like to put two in the rain garden area and the other three small houses in the park. The purple martin house will also be placed in the park. We will need to purchase three posts for three houses. The other two will be placed on trees. Merle along with other Boy Scouts will install all the houses.

AGRICULTURAL WATER RESOURCE – Supervisor Reyburn attended a meeting regarding Agriculture Water Resources at Herr's the other night. Discussion was held on chlorine salt and technologies to be more conservative while spreading. Spreaders can be set up differently leaving the method of putting down salt more efficient and also depending on the road temperature, the amount put down can vary. The Supervisors will talk with the Road Master regarding this and resources of salt alternatives.

Supervisor Fleischmann mentioned that he attended a meeting where Chester County Conservation District would be able to find funding for HOA regarding help with their Storm Water facilities. Charlie mentioned that Paige LaDuca and Corey Trist thought this might be an interesting project to explore especially with the issues at Grist Mill.

There being no further business, the work session adjourned at 8:25 P.M.

Respectfully submitted,

Jane Daggett  
Secretary