

**UPPER OXFORD TOWNSHIP  
MARCH 9, 2015**

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA at 7:00 P.M.

PRESENT:        Scott A. Rugen  
                      Betsy E. Huber  
                      Charles Fleischmann  
  
                      Jane Daggett, Secretary  
                      Frances Reyburn, Historic Commission  
                      Fran Sharon, Park Committee  
                      Chris Coburn, Park Committee  
                      Bill Hovis, Park Committee

OTHERS:        Sam Reyburn                                Frannie Sharon  
                      Howard Reyburn                            Gary Calibey  
                      Ed Thornton                                Larry Davis  
                      Joe Sexton

The meeting was called to order by the Chairman, Scott Rugen.

After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Ed Thornton stated that the Township and Supervisors should recognize Blair Fleischmann for the letters, research and other work she did regarding the Lower Oxford Township “billboard hearings.”

Frances Reyburn stated that half doors on the recycling containers are always open and maybe the Township could make signs saying “Please close doors” to be placed on the containers. Frances also questioned if a “shredding event” would be a possibility. Scott informed Frances that SECCRA and sometimes the banks do hold these events. Scott will check into this.

MINUTES – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the February 9, 2015 Minutes with the following corrections:

EMERGENCY – *“The Everbridge Mass Notification Program* will be provided by the County for free.”

COCHRANVILLE FIRE COMPANY - “residents have *“Knox-Boxes*” on their residences which would help the firefighters in case of an emergency”.

Huber – Yea                                Rugen – Yea                                Fleischmann - Yea

RESOLUTION #2015 – 4 – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to appoint Brian Cooney as delegate to the Tax Collection Committee and Nadine E. Hook as alternate delegate to the TCC.

Huber – Yea                                Rugen – Yea                                Fleischmann – Yea

ROAD CONTRACTS – Motion was made by Charles Fleischmann, seconded by Betsy Huber and carried to authorize the Secretary to advertise for Road Contract Bids in the Daily Local News and to be opened May 11, 2015 at the regular meeting.

Huber – Yea                                Rugen – Yea                                Fleischmann – Yea

SAMUEL STOLTZFUS – Add on Plan was discussed by the Supervisors. The applicant is adding Tax Parcel #56-4-82 (11.4652 acres) to Parcel A, (Tax Parcel #56-3-18) which is 8.7282 acres. A portion of remaining lands owned by Samuel Stoltzfus is in Upper Oxford Township (Tax Parcel #57-7-1). At the December 1, 2014 Planning Commission meeting, the Commission made a motion to allow Lower Oxford Township to process this add-on plan. The Board of Supervisors had some questions regarding this add-on and will table approving this until next month.

DAVID BARTRAM/HOMEVILLE CEMETERY – Add on Plan. This plan was discussed by the Board of Supervisors. Mr. Bartram is giving a portion of his property (0.1107 acres) to be added on to the Homeville Cemetery property, thereby making the cemetery property 0.5543 acres. The fees incurred for this transaction was discussed by the Supervisors.

Motion was made by Scott Rugen, seconded by Betsy Huber and carried to reimburse David Bartram per the Board’s discussion the balance of his \$400.00 deposit not spent on engineering fees.

Huber – Yea                      Rugen – Yea                      Fleischmann – Abstained

Motion was made by Scott Rugen, seconded by Betsy Huber and carried to approve the waivers as requested in Concord Land Planner letter dated February 4, 2015, which are as follows:

- Section 500.H – Topographic conditions
- Section 501.J.5 – Proposed Setback Lines
- Section 501.K – Physical Features
- Section 501-J.10 – Physical Features within tract boundary

Huber – Yea                      Rugen – Yea                      Fleischmann – Abstained

Motion was made by Betsy Huber, seconded by Scott Rugen and carried to approve the Add-on, Final Subdivision Plan of Homeville Cemetery and David Bartram, Project #1473.

Huber – Yea                      Rugen – Yea                      Fleischmann – Abstained \*

- - Charles Fleischmann abstained from any voting on this property since his wife, Blair Fleischmann was on the Board of the Homeville Cemetery.

CHESTER COUNTY PLANNING COMMISSION TRANSPORTATION IMPROVEMENT INVENTORY – The Township received a letter from Randy Waltermeyer of Chester County Planning Commission. Every two years, CCPC with municipal input, updates the Transportation Improvement Inventory, which is a list of needed transportation projects across Chester County. The Supervisors rated the roads on the list in the order they thought most important.

BYWAY INTEREST FORM WORKSHEET – Charlie explained this to the public. Certain criteria would be needed to pursue Route 896 as a “Byway”. Charlie stated that he expected the Historic Commission would be in favor of this. He also stated that he thought maybe we could get support from the 896 Task Force. Betsy said she would not be in favor of anything that would prevent shoulder widening or safety improvements on Route 896. This will be discussed again next month after receiving more information.

DEPUTY TAX COLLECTOR – Pennsylvania Act 164 is requiring the Township to appoint a Deputy Tax Collector in the event that the Tax Collector would be incapacitated. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to appoint Jane Daggett as Deputy Tax Collector.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

PARK COMMITTEE – Scott Rugen reported that the Township is applying for a grant from PECO up to \$10,000.00 for park development, open space, etc. If approved, the Township will need to match this amount.

There is no guarantee that we will receive the grant. Some areas that the grant could be used for is trail development and also trees. Scott stated that we are trying to avoid applying for a NPDES permit. Fran Sharon then discussed the role of the Park Committee and the Supervisors method of exchanging information between the two. The Supervisors agreed that they want the Park Committee to stay active. A Park Committee meeting will be held March 16, 2015 at the township building.

Residents in attendance had some concerns over the amount of money spent to level the ball field last year and expressed concern over the number of people entering the park after hours. Another resident questioned how residents are kept informed of happenings in the township. The Supervisors stated that minutes are posted on our website or can be picked up at the township office. Recycling area was also discussed.

ZONING – Scott Rugen read the zoning officer’s report for the month.

ROADS – Scott Rugen read the road report for the month.

HISTORIC COMMISSION – Frances Reyburn reported that the newsletter articles have gone to the printers. The Town Walk has been delayed and the Commission is working with Seth Hinshaw of Wise Preservation to determine if Homeville or Russellville is eligible for the National Historic Register.

PAYMENT OF BILLS – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$41,445.28 from the General Fund.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

KARL HERR – Mr. Herr applied for a building permit which was issued by the Zoning Officer last year. Since he never built on the property, he was inquiring if he could get a refund of the fee which was \$145.00. Since the permit was already issued and on the records, this is not a possibility.

CLARK CONTRACT/FIRE EXTINGUISHERS – Motion was made by Scott Rugen, seconded by Betsy Huber and carried to approve a yearly contract with Clark Fire Protection, Inc. to service our fire extinguishers.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

RESOLUTION #2015 – 5 – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve Resolution #2015-5, authorizing application to the 2015 PECO Green Region Open space Program for the Park Development Project and the Township committing to match funds in the amount of \$10,000.00 if the application is granted.

Huber – Yea                      Rugen – Yea                      Fleischmann – Yea

GRIST MILL/HEAVLOW PROPERTY – Property situate at 4 Grist Mill was discussed due to all the flooding on the property. Charlie had met with Mr. Heavlow previously and suggested sand bags or silt fence and volunteered some straw bales. Charlie will call Chuck Freese after tonight’s meeting to discuss this problem.

BUCKET – Larry Davis asked what kind of bucket was purchased for \$6,000.00. The Supervisors informed Mr. Davis that a “clam bucket” was purchased for the backhoe.

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Betsy Huber and carried unanimously to adjourn at 9:05 P.M.

Respectfully submitted,

Jane Daggett, Secretary

