

**UPPER OXFORD TOWNSHIP  
MARCH 9, 2020**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the Township Building, 1185 Limestone Road, Russellville, PA on Monday, March 9, 2020 at 7:00 P.M.

PRESENT:       Howard Reyburn  
                  Scott Rugen  
                  Charles Fleischmann  
  
                  Jane Daggett, Secretary

OTHERS:       Susan Hannock                               Elizabeth Pascarella  
                  Carmen Pascarella                       Ed Thornton

The meeting was called to order at 7:00 P.M. by the Chairman, Scott Rugen. After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – Elizabeth and Carmen Pascarella questioned the Supervisors on the Islamic Society of Delaware’s cemetery along Route 896 and the future plans for the cemetery. Scott explained that a Zoning Hearing was held and certain restrictions and regulations were put in place by the Zoning Hearing Board. A copy of the decision will be mailed to Mr. and Mrs. Pascarella by the Secretary.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the February 10, 2020 Regular Minutes and the February 24, 2020 Work Session Minutes.

Reyburn – Yea                       Rugen – Yea                       Fleischmann – Yea

CHRIST AND FANNIE STOLTZFUS PLANNING MODULE – Discussion was held regarding this Planning Module and if an Operation & Maintenance Agreement would be needed. If needed, DEP will inform the Township. This will be something that will be discussed with the engineer at the next work session.

Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the Christ and Fannie Stoltzfus Planning Module for a second farm dwelling.

Reyburn – Yea                       Rugen – Yea                       Fleischmann – Yea

ROAD CONSTRUCTION – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to authorize the Secretary to advertise for Road Work. Bids will be accepted up to May 11, 2020 at 12:00 P.M. and will be awarded May 11, 2020 at the regular scheduled meeting of the Board of Supervisors.

Reyburn – Yea                       Rugen – Yea                       Fleischmann – Yea

ENGINEER – Supervisor Scott Rugen read the Engineer’s report for the month.

ZONING – Supervisor Scott Rugen read the Zoning Officer’s report for the month.

ROADS – Supervisor Scott Rugen read the Road Master’s report for the month.

HISTORIC – Supervisor Scott Rugen reported that the Historic Commission has been working with residents on obtaining plaques for their homes. Residents need to research the history of the property and show proof that it is an historic structure. Denise Rugen placed an order for seven or eight plaques. When the plaques arrive, we will have a small gathering and photo op with the residents that ordered plaques. Jane Davidson will be attending the Oxford Regional Planning Committee and will also help our Historic Commission with deed research.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$57,707.64 from the Open Space Fund and \$37,459.10 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

AGRICULTURAL SECURITY ADDITION – A petition was received from Daniel B. and Rachel B. King to add 5.1 acres, Tax Parcel #57-3-64.2 to the present Agricultural Security Area. The Supervisors did not take any action on this petition and therefore will be automatically approved after 180 days.

(Note: after checking the past records it was discovered that this petition was previously submitted by Daniel B. and Rachel B. King to be included in the present Agricultural Security Area and will automatically be approved after June 6, 2020.)

CHESTER COUNTY 2020 – A brief questionnaire will be filled out at a later date.

FREE SHREDDING – Supervisor Rugen announced that a free shredding event will be held March 28<sup>th</sup> at Chester County Solid Waste Authority, Route 322, Honeybrook, PA. Supervisor Rugen also informed the audience that a Hazardous Waste Collection event will be held April 18<sup>th</sup> at the Octorara High School.

### OLD BUSINESS

RIPARIAN BUFFER – is still at the Attorney’s office. Supervisor Rugen will contact the Solicitor.

ACT 537 –the township is working on a voluntary program to have residents pump their systems.

CORONA VIRUS – Chester County has a contingency plan in place. Governor Wolfe declared an Emergency and best place for updates is the Chester County Health Department website and Pennsylvania Department of Health website. Difference was explained between the corona virus and the flu by Supervisor Fleischmann.

CABLE TV – no new contracts yet

DRIVEWAY GUIDELINES – waiting for information from the Zoning Officer

CELL TOWER – Supervisor Fleischmann emailed the others on the status of this.

TRAFFIC STUDY – Route 896 and Route 10 – Supervisor Fleischmann spoke with Penn Dot regarding traffic facilities and accidents. At this time, a study is not warranted.

CCATO – The Spring Conference has been cancelled.

ENVIRONMENTAL ADVISORY COMMITTEE FOR OXREM – we are looking for a resident to serve on this committee

ZONING HEARING BOARD ALTERNATE – we have a vacancy on this board

TRASH DAYS – will be held April 24 and 25<sup>th</sup>.

ADJOURNMENT – There being no further business, Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to adjourn at 8:10 P.M.

Respectfully submitted,

Jane Daggett  
Secretary