

**UPPER OXFORD TOWNSHIP
APRIL 8, 2024**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville on Monday, April 8, 2024 at 7:00 PM.

PRESENT: Scott Rugen
 Howard Reyburn
 Charles Fleischmann
 Jane Daggett, Secretary

OTHERS: Bill and Karen Hovis Aaron King Sam Stoltzfus

The meeting was called to order by the Chairman, Scott Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

Agenda – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to amend the agenda to include discussion regarding Sarah Fisher and an email decision by Ron Ragan, township engineer regarding Sarah Fisher. Additionally, the Supervisors will need to make a decision regarding the Melvin Stoltzfus zoning hearing and the Ben Stoltzfus zoning hearing both scheduled for April 24, 2024.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

PUBLIC COMMENTS – At this time there were no comments from the public.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the March 11, 2024 Minutes with the correction on Page 2 of the Minutes placing the heading at the top of the page.

Reyburn – Yea Rugen – Yea Fleischmann - Yea

CAROLYN PATE – Was not present for the meeting but voiced concerns to the Secretary about the “monkey balls” falling from a tree on Upper Oxford’s property to her parents’ property at 165 Catamount Road.

DE STORAGE – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to accept and grant a request from Hillcrest Associates on behalf of DE Storage for an extension of time for review of their land development plan until December 12, 2024.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

MELVIN AND RUTHIE BLANK – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve and sign the Stormwater Best Management Practices (BMPs) and Conveyances Operation and Maintenance Agreement between Melvin F. and Ruthie Blank and Upper Oxford Township for premises located at 2281 Edenton Road.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ROAD BIDS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to allow the Secretary to advertise for road bid contracts subject to the Road Master forwarding the projects and calculations to the Supervisors for approval. The bids will be awarded May 13, 2024.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

LETTER OF SUPPORT – CHESTER COUNTY OPEN SPACE ACCELERATOR PROGRAM – Supervisor Reyburn stated that he is not in favor of this program. This will be tabled until further information and discussion.

RUSSELLVILLE GRANGE CELEBRATION – Will be held April 12, 2024 at 6:00 PM at the Oxford Presbyterian Church. Supervisor Reyburn will attend.

DEP - reached out to the township regarding a blocked in-let in Grist Mill. The inlet has been cleared and Scott responded to DEP regarding this issue.

JO ANN DURFEE – The Supervisors received a letter from Mrs. Durfee requesting that the Township waive the \$50.00 past due balance which she owes to Berkheimer for past due per capita taxes. Supervisor Rugen will contact Mrs. Durfee tomorrow.

OXFORD PUBLIC LIBRARY – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve and sign the 2024 Proclamation recognizing National Library Week.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

AMOS ESH PROPERTY – a resident complained about Mr. Esh and the businesses that he has on his farm. The Supervisors will discuss this with the Zoning Officer.

COMPONENT 2M and WASTE HAULERS –a draft ordinance was received from the township engineer. Supervisor Fleischmann is working on a spread sheet regarding properties that have waste haulers pump their systems. The Supervisors hope to notify property owners that need pumped out by post cards and also put this in the next newsletter.

ZONING – The Supervisors reviewed the zoning report for the month.

ENGINEER – Supervisor Rugen read the engineer’s report for the month.

ROADS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to instruct the road master, based upon Contract #0108403 quote to pursue the purchase of a freightliner dump truck.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

HISTORIC – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to appoint Janet Robinson to the Historic Commission to fill out the term vacated by Denise Rugen.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$43,561.83 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

SARAH FISHER – The Secretary will contact the township engineer to have him inform the attorney for Sarah Fisher to appear before the Planning Commission.

AARON KING – questioned the Supervisors on the procedure for him obtaining a building permit for 246 Cullen Road. Mr. King has a Conservation Plan with a 35- foot buffer zone. His property is 4 acres which allows two horses. Supervisor Rugen will reach out to the township engineer regarding this conservation plan.

ZONING HEARINGS - Motion was made by Charles Fleischmann, seconded by Scott Rugen to instruct the township Attorney to uphold the zoning ordinance in reference to Melvin and Sadie Stoltzfus zoning hearing and Ben Stoltzfus zoning hearing which will be held April 24, 2024.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

EXECUTIVE SESSION – a executive session was held to discuss litigation, the Butler Storm Water issue and also AARP funding.

OLD BUSINESS

Act 537 – township engineer is working on this

Cable TV – Armstrong, Verizon and Comcast – Solicitor is working on this

Zoning Fees Schedule – zoning officer is working on this

Retrofit Basis – township engineer met with Mr. and Mrs. Jett at Turners Pond

Revised zoning map – township engineer was given the OK to more forward

Butler – a conference call will be held

American Rescue Funds – Scott is waiting a response from the Solicitor on the use of the funds

Septic Pumping and records – Charlie is working on this

Old Limestone Road – Scott is waiting to hear from property owners

Planting of trees – first planting was held April 5th. Next planting is scheduled for April 20th.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adjourn at 8:48 P.M.

Respectfully submitted,

Jane Daggett
Secretary