

**UPPER OXFORD TOWNSHIP
AUGUST 9, 2021**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the Township Building, 1185 Limestone Road, Russellville, on Monday, August 9, 2021 at 7:00 P.M.

PRESENT: Howard Reyburn
 Scott A. Rugen (via telephone)
 Charles Fleischmann
 Jane Daggett, Secretary

OTHERS: Ryan Sexton, Armstrong Cable Samuel Fisher
 Randy Nungester, Armstrong Cable Samuel S. Fisher
 Benjamin Fisher Elam Stoltzfus

PUBLIC COMMENTS – At this time, public comments were asked for. Elam Stoltzfus was hoping to talk to the township engineer regarding a greenhouse structure.

MINUTES – Motion was made by Charles Fleischmann, seconded Howard Reyburn and carried to approve the July 12, 2021 Minutes with the correction of a misspelled word – “Winter Traffic Agreement”.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

UNION FIRE COMPANY NO. 1 – Howard informed the others that he heard that the 150th Anniversary celebration of the Union Fire Company scheduled for September 11th has been cancelled.

SAMUEL FISHER was present to discuss the two parcels at Ewing and Forest Manor Road. The owner of record is Sarah Fisher. One is 43 acres which he is considering taking off 30 acres which would leave 13 acres. Mr. Fisher questioned the Supervisors if this would be allowed or if he would need to go thru a zoning hearing. The Supervisors informed Mr. Fisher that usually four requirements need to be met in order for the Zoning Hearing Board to approve a request. (Zoning Ordinance Section 1806) The Supervisors also suggested Mr. Fisher seek legal advice on his next step.

ARMSTONG CABLE CONTRACT – Mr. Ryan Sexton and Mr. Randy Nungester were present on behalf of Armstrong Cable. The present contract which came into effect March 1990 expired in 2002. The Supervisors voiced their concerns on lack of internet coverage in specific areas of the township and what can be done to change this. Armstrong reps stated that they would be willing to partner with the municipalities to see if they could service more rural areas. However, the current franchise agreement which is for cable TV needs to be signed before any broadband or internet expansion can be done. They suggested that the township and surrounding townships provide them with GIS maps of all the dwellings in the Oxford area. They then will be able to overlay and see where service is needed. The Supervisors thanked Mr. Sexton and Mr. Nungester for coming in and meeting with them.

BENJAMIN FISHER – 301 Pusey Mill Road – Spoke with the Zoning Officer regarding applying for a building permit. Supervisor Fleischmann advised Mr. Fisher to contact the Historic Commission to allow them to take pictures of his dwelling since it is over 100 years old and should be documented before demolishing the structure.

ISLAMIC SOCIETY OF DELAWARE – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried, based upon recommendation of the township engineer, Ragan Engineering Associates, to approve the release of escrow for ISD reducing the amount to \$29,682.67 for storm water management for construction, contingency and inspection.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

HOWARD REYBURN – LETTER OF CREDIT – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried, based upon recommendation of the township engineer, Ragan Engineering Associates, to release \$20,797.95 from the Howard Reyburn Letter of Credit which will close out the Letter of Credit with Fulton Bank.

Reyburn – Abstained

Rugen – Yea

Fleischmann – Yea

ZONING – Bill Beers, zoning officer, gave his report for the month.

ENGINEER – Howard Reyburn read the engineer’s report for the month. The Supervisors had a few questions regarding the submittal of the MS4 report. Ron was reached by cell phone. The Pollutant Reduction Plan (PRP) was duly advertised in the newspapers and on our website and is available for review at the township building. Written comments will be accepted during the Board of Supervisors meeting September 13th. The Supervisors informed Ron that they would like him, along with the Road Master and the three of them to check out Old Limestone Road. Ron suggested someone take videos during a rainstorm.

ROADS – Howard read the road report for the month.

HISTORIC COMMISSION – Charlie gave a report based on Blair’s minutes which were submitted to the township.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$18,815.90 from the Open Space Fund and \$40,831.68 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

AMERICAN RESCUE PLAN – The Supervisors will have a work session on September 27th and invite the Planning Commission and Historic Commission, requesting their input on ideas for the use of the funds which the township received.

MASKS MANDATE – The wearing of mask in the township building was discussed. The Supervisors will allow having a sign on the door stating masks are required if not vaccinated. This policy will be reviewed monthly.

CHALLENGE GRANT PROGRAMS – A letter was received from Geoff Shellington from Chester County advising the township of the applicants, which are as follows: Luke Allen, Harris & Breckbill and Gaye Bergstrom. The Township’s share would be 45% and approximately \$238,145.00. Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to accept the application of the Challenge Grant Program for the 2021 projects.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

GRIST MILL – Resident, Lynn Robinson is requesting that the Supervisors look at three storm water inlets in the grassy area to see if they are in the township right of way and if so, could they be mowed. The Supervisors will have the road master check this out and respond back to Lynn.

FARM BUREAU – Howard mentioned that the Farm Bureau will hold a policy development meeting on September 9th at 7:00 P.M. at the township building.

ADJOURNMENT – There being no further business, motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried unanimously to adjourn.

Respectfully submitted,

Jane Daggett
Secretary

