

**UPPER OXFORD TOWNSHIP
SEPTEMBER 9, 2019**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the Township Building, 1185 Limestone Road, Russellville, PA on Monday, September 9, 2019 at 7:00 PM.

PRESENT: Howard Reyburn
 Scott Rugen
 Charles Fleischmann

 Jane Daggett, Secretary

OTHERS: Susan Hancock Frances Reyburn

The meeting was called to order at 7:00 PM by the Chairman, Scott Rugen. After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – There were no public comments at this time.

MINUTES – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the August 12, 2019 Minutes as amended:

Payment to PA. Department of Revenue was typed incorrectly and should have been typed as \$240.05 making the total payment of bills in the General Fund \$39,531.54.

BILL HOVIS – PARK COMMITTEE – Insert the word “to” in the first sentence and correct the spelling of Merle Reyburn.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the August 26, 2019 Work Session Minutes with the following changes:

GRIST MILL –“ The benefits of purchasing developing rights for easements and building a detention basin to allow the water to slowly go to the existing pipe or direct the water going from a swale to a large pipe discharging in the woods”

“Usually a waterway takes about two growing seasons to be established.”

STOP THE BLEED – Every Township under Chapter 35 of the code is required to have NIMS 100 and 700 training.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

DRIVEWAY GUIDELINES – The Zoning Officer is working on some guidelines to present to the Board of Supervisors.

RIPARIAN BUFFER – A 7th draft ordinance was received from Brandywine Conservancy. This will be tabled to our next work session and the Secretary will request a clean copy from Brandywine Conservancy.

BRIAN AND JENNIFER THOMSEN – An O & M Agreement was presented to the Board of Supervisors on behalf of Brian and Jennifer Thomsen. Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve and sign the Storm Water Best Management Practices and Conveyance Operation and Maintenance Agreement for Brian and Jennifer Thomsen dated September 9, 2019 referencing Deed Book 9826, Page 2381.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ACT 15 – Chester County reviewed amended Act 167 which provided High Tunnels used in agricultural applications. The Act requires Townships to amend their Ordinance to exempt High Tunnels and provided language for townships to consider using in the revised ordinances. After discussion, Charlie stated concerns regarding two issues:

- 1. the issue does not define how you handle storm water runoff resulting from a high tunnel
- 2. if you build a high tunnel and it is 25% of the property – technically, you can keep building high tunnels

Motion was made by Charles Fleischmann, seconded by Scott Rugen to draft a response to Chester County’s letter of August 12, 2019 regarding High Tunnels at the work session.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

Scott will also bring this before the Oxford Area Regional Planning.

COCHRANVILLE FIRE COMPANY – Meeting to be held September 16, 2019. None of the Supervisors are available this night.

ELECTION OF TRUSTEE – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to vote for Michael Keller as Trustee for the Pennsylvania Townships Health Insurance Cooperative Trust and Trustee for PSATS Unemployment Compensation Group Trust for a term of three years.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

SPOTTED LANTERN FLY – Discussion was held regarding if the township needed a Spotted Lanternfly Permit at this time. This can be applied for at a later date. The Township is not required to take action at this time.

CELL TOWER CONTRACT – The contract has been approved by our Solicitor, Thomas Oeste contingent upon our engineer approving the description. The engineer is on vacation at this time. The contract can be signed anytime since we previously approved it based on the solicitor’s approval and all concerns have been addressed.

ZONING – Scott Rugen read the Zoning Officer’s report for the month. Ken Cummins property was sold and purchased by John Stoltzfus who is a farrier. Most likely the property will be torn down except for the barn which will be restored. The Martin property received a violation notice from DEP regarding the stream bank which they will need to correct. Isaac Stoltzfus is below the 25% and meets all set backs on his property for his greenhouse.

ENGINEER – Scott Rugen read the Engineer’s report for the month.

ROADS – Scott Rugen read the Road Master’s report for the month. Charlie stated that all the post and rail fencing is gone from the park.

HISTORIC COMMISSION – It was mentioned that Ken Cummins property was sold and will probably be demolished by the new owner. Frances Reyburn reported that Hazel Duncan is resigning and moving out of the Township in November. The Supervisors mentioned that Frances should ask Hazel if she has any ideas for a replacement. One name suggested was Christine Anderson. Frances also questioned the Supervisors if it would be appropriate to have articles in the newsletter regarding children who reside in the township and who attend a 4-H Club in Cecil County, Maryland and who are recognized for achievements. The Supervisors believe that human interest stories are good and will give it some thought.

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the amount of \$18,815.90 from the Open Space Fund and \$35,518.51 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann- Yea

TRAFFIC CIRCLES – Susan Hancock voiced concerns about Penn Dot’s plans to install traffic circles in the Township. She believes that there is not enough traffic to warrant these.

EXECUTIVE – At this time the regular meeting was suspended in order for the Supervisors to hold an executive session.

The executive session was adjourned at 9:25 and the regular meeting resumed.

ADJOURNMENT – Motion was made by Scott Rugen and carried unanimously to adjourn the regular meeting at 9:26 PM.

Respectfully submitted,

Jane Daggett
Secretary