

**UPPER OXFORD TOWNSHIP
SEPTEMBER 12, 2016**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, September 12, 2016 at 7:00 P.M.

PRESENT: Scott A. Rugen
 Howard S. Reyburn
 Charles Fleischmann

 Jane Daggett, Secretary

OTHERS: Frances Reyburn Blair Fleischmann
 Denise Rugen William Hovis
 Ed Thornton

The meeting was called to order by the Chairman, Scott Rugen.

After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – There were no public comments at this time.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the August 8, 2016 Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

ISLAMIC SOCIETY OF DELAWARE – Supervisor Rugen read the conditions as of the result of the recent Zoning Hearing regarding the Islamic Society of Delaware submitting an application for a cemetery. The Zoning Hearing Board members are requiring 14 conditions to be met if the Islamic Society goes forward with a land development plan. The Board of Supervisors will take no action or challenge the decision of the Zoning Hearing Board.

COCHRANVILLE FIRE COMPANY – The Board of Supervisors received an invitation to the Cochranville Fire Company’s annual meeting on September 19, 2016. Scott will attend the meeting.

PHILLIP EDWARDS – Supervisor Rugen explained to the others, Mr. Edwards’ concerns regarding the 30 acre parcel zoning regulations and also his concerns regarding the timber harvest on the former Fortugno property. Supervisor Fleischmann stated that the opinion of the Attorney General is that clear cutting is part of soil management with all pertinent permits in place. Scott explained that the ordinance that Charlie is referring to is the sample Forestry Ordinance for Townships to monitor timber activities. Scott passed out copies to Charlie and Howard to review and discuss at a later date.

WPM HOLDINGS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to accept the 90 day extension for review of the Land Development Plan for WPM Holdings for Lots 5 and 6 in the Forestville Business Center.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

Additionally, the applicant is inquiring if his land development plan can be transferred to the record owner of the property. We received an email from Tom Oeste, township solicitor, stating that this possible. The Secretary will contact the engineer to see if the record owner of the property will be erecting the same size building and also contact the township solicitor again.

GRIST MILL PROPERTY – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to authorize the Secretary to advertise bid packages for work to be performed in the Grist Mill Development and to open bids at our October 10, 2016 meeting.

Reyburn, - Yea

Rugen – Yea

Fleischmann – Yea

DIRT AND GRAVEL ROADS PROGRAM – Discussion was held regarding the new road master attending a class in Sullivan County in October to get a certification on Dirt and Gravel roads. The Board agreed to send Andy in October and will give him a \$50.00/per day, meal allowance.

CHESAPEAKE BAY – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve providing a Letter of Support for NFWF Chesapeake Bay Stewardship Fund Technical Capacity Grant for Stormwater Management to Dr. Seung Ah Byun, Senior Planner for Brandywine Conservancy. A Letter of Support will also be sent to Naomi Young of Environmental Finance Center at University of Maryland. Both letters are from the Oxford Region Planning Committee which represents six municipalities of which Upper Oxford is part of.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

ONE ROOM SCHOOL MARKERS – Two of the markers are on state roads, therefore the Township would need permission from Penn Dot in order to place the markers in the right of way. Scott will call Mr. Louis Belmont at 610-208-6700 to seek permission.

WEED ORDINANCE – The Supervisors reviewed the sample draft ordinance from the Planning Commission. Scott would like to add a provisions for elderly or lower income people who would not be able to comply. This will be discussed again next month.

VACANCIES – The Township has two positions open. One is an alternate for the Zoning Hearing Board and one is for a Planning Commission Member. The Supervisors will research and discuss this next month.

ZONING – Supervisor Rugen read the Zoning Officer’s report for the month. Scott also contacted Mr. Beers regarding the house on Muddy Run Road that is offering a haunted house for October. Bill Beers will follow up with the township solicitor, Thomas Oeste.

ROADS – Supervisor Rugen read the road master’s report for the month.

ENGINEER – An engineering report was submitted to the township by Ron Ragan.

HISTORIC – Frances Reyburn reported that the Historic Commission is still waiting to hear the status of Russellville and Homeville. Blair Fleischmann has been gathering articles for the fall newsletter. Andie Chalfant is looking into a new postage rate for mailing of the newsletters. The Commission is also presently looking into getting a list of people who are residents in the township but not property owners. Blair has contacted the tax collector for this list.

PAYMENT OF BILLS – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$49,018.14 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

CHALLENGE GRANT PROGRAM/BRECKBILL/PENNSGROVE FARM, LLC – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the Agreement for the Sale and Purchase of an Agricultural Conservation Easement to the County and Upper Oxford Township and the Funding Agreement to Purchase a Deed of Agricultural Conservation Easement with five installment payments in the amount of \$14,744.70 paid from the Open Space Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

CUMMINS PROPERTY – Bill will send another letter to owner advising them to cut down weeds.

BUDGET – Budget meeting will be scheduled for Tuesday, October 25, 2016 at 6:30 P.M.

OXREM MEETING – Scheduled for November 29 and 30th.

ALARM – The State Police will charge the Township if our alarm goes off again. The Secretary was instructed to contact the alarm company to see if something could be done about the sensor in the basement.

ENGINEERING CERTIFICATES – Was discussed by the Board of Supervisors. Charlie felt that any engineers presenting plans should show their license. Howard stated that this should be up to the discretion of the applicant.

ADJOURNMENT – There being no further business, motion was made and carried to adjourn unanimously at 9:30 P.M.

Respectfully submitted,

Jane Daggett
Secretary