

**UPPER OXFORD TOWNSHIP
OCTOBER 9, 2023**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, on Monday, October 9, 2023 at 7:00 P.M.

PRESENT: Howard Reyburn
 Scott A. Rugen
 Charles Fleischmann
 Jane Daggett, Secretary

OTHERS: Attorney Mike Shiring Elias Gonzalez
 Guadalupe Gonzalez Joan Gonzalez
 Karen and Bill Hovis

The meeting was called to order by the Chairman, Scott A. Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – At this time, there were no public comments.

MINUTES – Supervisor Rugen will recuse himself since he was not here for the September meeting. Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the September 11, 2023 Minutes.

Reyburn – Yea

Fleischmann – Yea

Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the September 25, 2023 Work Session Minutes.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

ELIAS GONZALEZ – Attorney Michael Shiring was present to represent Mr. Gonzalez who wishes to use the barn on his property as an event space. This barn dates back to the 1800’s. The first level will possibly be used to house either a beauty salon or barbershop and the second level as an event space. Mr. Gonzalez has done extensive work on this property which is zoned AR1-Agricultural. Issues of concerns are permits from Chester County Health Department since there is no public water or sewage, parking on the property, along with determination of the driveway placement which most likely will be on Edenton Road. Catering would be brought to the event space in lieu of on-site; however, a kitchen area would be provided. Additionally, an engineer would need to check if the building is structurally sound. Attorney Shiring wanted to see if the Supervisors are totally against this idea or if Mr. Gonzalez should move forward. The Supervisors will have a conference call with their attorney to discuss this.

ZONING OFFICER DISCUSSION – The Supervisors held interviews on Thursday, October 5th and Friday, October 6th for the position of zoning officer for the township. Four applicants were interviewed. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to narrow the search to two candidates. Ted Jasinski of JAZ Design LLC and Mark Deimler/Tiffany Parry with Solanco Engineering Associates, pending an approval from Solanco to still be an active applicant.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

OXFORD REGION COMPREHENSIVE PLAN – FUNDING AGREEMENT – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve and sign the Oxford Region Comprehensive Plan Update Funding Agreement with the first payment of \$2,550.00 due no later than February 1, 2024 and the second payment of \$2,550.00 due no later than February 1, 2025.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

DE STORAGE LAND DEVELOPMENT PLAN– Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to accept and grant an extension for review of DE Storage Land Development Plan until January 13, 2024.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

ROBERT PREWITT SUBDIVISION/ADD-ON – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to accept and grant an extension for review of the Robert Prewitt Subdivision, Add-On Plan for 90 days which will be February 3, 2024.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

FALL CONVENTION – will be held at the Mendenhall Inn on November 9, 2023. The cost will \$90.00/per person with the choice of prime rib, salmon or vegetarian dinner.

BUDGET MEETING – has been schedule and advertised for October 24, 2023 at 6:00 P.M.

ENGINEER – Supervisor Rugen read the engineer’s report for the month.

ZONING – None

ROADS – Supervisor Rugen read the road report for the month.

HISTORIC – Historic Draft Ordinance to be reviewed and proposed for adoption.

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$75,947.45 from the State Fund and \$62,014.26 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

CCHPN – Fall Workshop to be held on November 11, 2023 as a hybrid meeting at the Government Services Building.

OLD BUSINESS

Cable TV Contract – Township Solicitor is working on them.

Zoning Fees – waiting until we get a zoning officer

Act 537 – Township Engineer is working on this. Scott will contact Ron about Butler and Grist Mill

Prewitt – waivers will be on the agenda for November.

BILL HOVIS – appreciated that the paving was on schedule on Catamount Road.

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to adjourn at 8:45 P.M.

Respectfully submitted,

Jane Dagget
Secretary