

**UPPER OXFORD TOWNSHIP
OCTOBER 12, 2020**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the Township Building, 1185 Limestone Road, Russellville, on Monday, October 12, 2020 at 7:00 P.M.

PRESENT: Howard Reyburn
 Scott A. Rugen
 Charles Fleischmann

 Jane Daggett, Secretary

OTHERS: Ron Summers Karl Herr
 Karen and Bill Hovis Bill Beers
 Carey Bresler

The meeting was called to order at 7:00 P.M. by the Chairman, Scott Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Ron Summers of 270 Ray Mar Road was present to seek advice from the Supervisors if he would be able to place a mobile home on his five-acre property for his daughter to occupy. The Supervisors suggested that Mr. Summers obtain the service of a professional land planner to discuss subdividing his property. Mr. Summers was informed by Karl Herr, member of the Planning Commission that he would need to bring his plan before the Planning Commission for review and contact Chester County Health Department regarding sewage facilities requirements.

HAROLD BRYSON – Karl Herr, Chairman of the UOT Planning Commission informed the Supervisors that he personally spoke with Harold Bryson who is resigning from his position on the Planning Commission. Harold is living in Lancaster with his daughter. Karl sent a personal letter thanking Harold for his years of service. The Board of Supervisors will also draft a thank you letter to be sent to Harold and signed by the Board of Supervisors and Planning Commission Members

MINUTES – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the Board of Supervisors September 14, 2020 Minutes and the October 26, 2020 Budget Work Session Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

OXFORD PUBLIC LIBRARY – Carey Bresler was present to thank the Board of Supervisors for their continued support of the Library. Carey mentioned that the Library had 44 public hours of operation along with curbside services three times per week. The Library has been a satellite office for Voter Service. Residents can register, drop off ballots and even vote. The office is staffed with workers from Voter Services. The Library is doing virtual programming with children and have partnered with American Suicide Foundation also. A fishing tournament was held and 35 people participated. The Library received a Keystone Grant to add a boiler and air handler to their building. A grant was also received to benefit school age children. The Supervisors stated that they would be willing to help with any fund raising. Carey thanked the Supervisors for having her attend the meeting tonight.

AGRICULTURAL SECURITY ADDITION – Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to adopt Resolution #2020-10 authorizing the Secretary to file a description of the Agricultural Security Addition for Stewart Ramsey and Wendy Ramsey to add Tax Parcel #57-4-8 which is 31 acres to the present agricultural security area and to file such Resolution at the Recorder of Deeds Office.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

SAMUEL ESCH PLANNING MODULE – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to adopt Resolution #2020-11 which is the Planning Module for Samuel Esch.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

STORM WATER AGREEMENTS – The Township received two Simplified Storm Water Agreements:

Dennis and Linda Peterson – 212 Spring Valley Road – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to conditionally approve the Simplified Storm Water Agreement contingent upon the approval of the township engineer, Ron Ragan.

Reyburn – Yea

Rugen – Yea

Fleischmann - Yea

Richard and Karen Proud – 439 Street Road – The Township Engineer reviewed and approved the Simplified Approach to Storm Water Management. Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the Simplified Storm Water Agreement.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

(The Supervisors agreed that they would like to see all agreement that are prepared for review of the engineer)

SEWAGE HOLDING TANK – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve Resolution #2020-12 between Gabriel Solari and Jody Ann Bird and Upper Oxford Township for a Sewage Holding Tank Agreement subject to completion of the Agreement.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

UNION FIRE COMPANY – Their meeting will be held at October 22nd at 6:30 P.M. Scott will attend.

HEAT FOR THE HOLIDAYS – This will be put on our website.

ZONING – The Supervisors reviewed the Zoning Officer’s report for the month.

ENGINEER – Supervisor Scott Rugen read the Engineer’s report for the month.

ROADS – Supervisor Scott Rugen read the Road Master’s report for the month. Discussion was held regarding replacing the roof over the shop area. The Road Master will get some bids and this will be discussed at our budget meeting.

TAX COLLECTOR – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to send the Tax Collector’s Report to Berkheimer Associates for collection on delinquent Per Capita Taxes.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

PAYMENT OF BILLS – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the payment of bills in the amount of \$28,431.00 from the Open Space Fund and the amount of \$70,517.41 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

BRAKE RETARDERS – Resident Robert Pike talked to Representative John Lawrence about putting up Brake Retarders signs on Route 10 near Route 896. This must have Penn Dot approval. The Supervisors will check with the Road Master.

RECYCLING AREA – We are trying to get a camera for the recycling area to help stop the illegal dumping. A representative from SECCRA will be attending in the near future an Oxford Area Regional Planning meeting.

WEED ORDINANCE – The Zoning Officer informed the Supervisors that our present ordinance is adequate.

RIPARIAN BUFFER – Scott has been in contact with Brandywine Conservancy regarding the status of this.

WOODLANDS PROTECTIONS – This was forwarded to the Planning Commission for their review. Comments were received from Elizabeth Randolph and also Colin Kraucunas.

HISTORIC RESOURCE PROTECTION ORDINANCE – This is something the Supervisors will check into.

NEWSLETTERS – Articles are still needed for the fall newsletter.

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Howard Reyburn and carried unanimously to adjourn at 9:00 P.M.

Respectfully submitted,

Jane Daggett
Secretary