

**UPPER OXFORD TOWNSHIP
NOVEMBER 9, 2015**

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, November 9, 2015 at 7:00 P.M.

PRESENT: Scott A. Rugen
 Charles Fleischmann
 Absent – Betsy E. Huber

 Jane Daggett, Secretary
 Frances Reyburn, Historic Commission
 Fran Sharon, Park
 Bill Hovis, Park

OTHERS: Karen Hovis Sam Reyburn
 Howard Reyburn Neil Pagano
 Ed Thornton Denise Rugen
 Seung Ah Byun, Brandywine Conservancy

The meeting was called to order by the Chairman, Scott Rugen.

After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS – Fran Sharon, Secretary of the Park Committee requested permission for the committee to present their recommendations to the Board of Supervisors for the two park, rain garden proposals at the next work session which will be held November 23, 2015 at 7:00 P.M. Supervisors agreed and thanked the Park Committee for their efforts in this project.

MINUTES – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the October 12, 2015 Minutes with the following spelling correction:

Fortugno – “no further subdividing, no spin-off of lots **within** these thirty acres”

Rugen – Yea Fleischmann – Yea

BUDGET MINUTES – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve the October 27, 2015 Budget Work Session Minutes.

Rugen – Yea Fleischmann – Yea

ALFRED FORTUGNO TRUST (3RD Subdivision) Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve and grant the extension of the Alfred Fortugno Trust Subdivision until March 15, 2016 for consideration of their subdivision plan.

Rugen – Yea Fleischmann – Yea

GREENPOINT FARM – This subdivision is in Londonderry Township and included in the Agricultural Easement with Chester County and Londonderry Township. A small portion of this acreage is in Upper Oxford Township. Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to defer the technical review of the plan to Londonderry Township but be kept informed of the progress of the plan and receive a copy of the final review and also the final plan.

Rugen – Yea Fleischmann – Yea

2016 PROPOSED BUDGET – Scott discussed some points of the budget and where increases would incur. Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adopt the 2016 Proposed Budget.

Rugen – Yea

Fleischmann – Yea

ZONING – Scott Rugen read the Zoning Officer’s report for the month. Charlie questioned Bill’s report regarding the trucking company operating off Collamer Road. Bill is sending a letter to the owner indicating that the use as a trucking terminal is not a use by right and needs a variance.

ROADS – Scott Rugen read the road report for the month. Charlie will check with Ricky to see if he needs pallets in order to take the electronics collected during trash days to the Landfill.

HISTORIC – Frances Reyburn reported that one position needs to be filled on the Commission by January 2016. Frances also reported the Wise Preservation has completed their review and will be forwarding their findings to the Township.

S.P.C.A. – The two contracts were discussed. One is the full boarding contract at the cost of \$1500.00 and the second is the Limited Agreement Contract at the cost of \$1,000.00. At the budget meeting, the Board funded money for a full contract. This will be voted on next month.

DOC STAR – The Secretary reported that she met with Doc Star and an estimate was received in the amount of \$460.00/month which includes scanner, backup, software, hardware support and training. Scott also talked with a Minolta Dealer and will invite him in January.

VERIZON- Scott received some quotes from the Verizon on telephone coverage. We will discuss this next month when Betsy is here.

STORM WATER – The townships have been informed by DEP and Chester County Conservation District that our streams must show significant improvements within several years. Fines will be assessed if Townships do not implement “best practices” aimed toward improving water quality. We improve streams by providing Storm Water Management. Upper Oxford Township previously signed a letter of support for assistance in developing a regional plan to implement best practices with Brandywine Conservancy. Charlie reported that farmers are encouraged to put together a conservation plan also. This will be discussed again next month.

ACT 537 – Presently the township is operating under Chester County’s Act 537. We need to upgrade our plan. Scott mentioned that we are considering submitting a Component 2M application for the Township. Fees associated with this upgrade would be approximately \$5,000.00 to get a system started. Charlie informed the Board that the CCATO meeting members discussed having the pumpers register their clients into a database managed by the County Health Department. This would be a free program for the townships. Scott will check into the eligible for a grant from DEP. Neil Pagano quested if we had a mandatory pump out. Charlie stated that Act 537 would need to be adopted. The Supervisors will discuss this again next month. Scott will notify Ron Ragan to go forward with the Componet 2M application.

SCHOOL HOUSE – Charlie reported that the school house on Route 896 was sold but the new owner would be willing to have a marker on the property.

S.P.C.A. – The audience questioned all the costs associated with the S.P.C.A. Contract and if there were any other options.

ADJOURNMENT – There being no further business, motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to adjourn at 8:15 P.M.

Respectfully submitted, Jane Daggett, Secretary