

UPPER OXFORD TOWNSHIP
DECEMBER 11, 2017

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, December 11, 2017 at 7:00 P.M.

PRESENT: Howard S. Reyburn
Scott A. Rugen
Charles Fleischmann

Jane Daggett, Secretary

OTHERS: Denise Rugen
Ronald Ragan
Franny and Fran Sharon
Betsy Huber

William Beers
Mike and Judy DeGeiso
Chris Coburn

After the Salute to the Flag, Howard Reyburn led in prayer.

PUBLIC COMMENTS – At this time, there were no comments from the public.

MINUTES – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the November 13, 2017 Minutes.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

2018 BUDGET – Discussion was held regarding the amount of donations and organizations receiving the donations. Howard expressed an opinion regarding justification of donations since tax payers' funds are used. This will be discussed again at budget time.

Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to adopt the 2018 Budget.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

TAX LEVY – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to adopt Resolution #2017-5, Tax Levy, setting the millage for 2018 at .0005 mills (1/2 mill).

Reyburn – Yea Rugen – Yea Fleischmann – Yea

TWIST BACK ART SOCIETY – The Zoning Officer, William Beers informed the Board of Supervisors that he would like direction from them regarding the problem with Twist Back Art Society. They continued to hold public programs on their property and are in violation of our zoning ordinances. Mr. Beers questioned if the Supervisors would like him to file a complaint at the District Court or the Commonwealth Court. Mr. Beers would first send a "Cease and Desist" letter. Twist Back would then have 30 days to respond. Mr. Beers will check with the Township Solicitor to see which is the best course of action.

NPDES MS4 PERMIT – Township Engineer, Ron Ragan was present to discuss the MS4 permitting. Presently we are operating under a MS-4 NPDES permit which was issued in 2014. Filing for a renewal must be 180 days before the current permit expires which will be June 2019. Currently the permit covers Grist Mill and will expand with turners Pond on Kimble Road. We have the opportunity to work with Brandywine Conservancy now and take advantage of the funding earmarked for us that they offer instead until waiting until next fall to start our permitting process. Ron also stated that some years the township received waivers but was denied a waiver in 2014. The Board approved Ron starting the application process now.

ZONING – Scott Rugen read the Zoning Officer's report for the month.

ROADS – Scott Rugen read the Road Master’s report for the month. Scott informed the Secretary to forward the invoice for work performed in Grist Mill to the Grist Mill Homeowners Association in care of Mary Lodge.

PARK – Fran Sharon questioned the Board on their opinion of the rain garden. Fran and the other park committee members feel Green Weaver has not lived up to their end of the bargain. The park committee relied on the judgment of Seung Ah Byun of the Brandywine Conservancy. Some residents call this a “weed patch”. The Park Committee feels that Green Weaver should be checking on this project without the committee calling them. The Supervisors suggested that the Park Committee contact Seung to schedule a meeting with the Park Committee and Green Weaver.

Supervisors Rugen informed the audience that Austin Carter has completed his Eagle Scout project at the park. Austin and some fellow scouts replaced the broken and rotten rails and posts at the township park. Scott will send a thank you note to Austin.

ENGINEER – The Supervisors reviewed the engineer report.

PLANNING COMMISSION YEAR END REPORT – Scott Rugen read the Planning Commission’s Year End Report.

HISTORIC COMMISSION - Denise Rugen reported that the Historic Commission is in the process of researching having house plaques made and also setting a criteria to be eligible to purchase a plaque from the commission. Denise also reported that they met with Karen Marshall during their December meeting and have decided to hold an event at a farm in the township. During the tour, different demonstrations will be held. Money is available for refreshments and volunteers will handle parking. Another item that Frances is working on will be meeting with the tax collector, Nadine Hook to see if we can get the newsletters out to renters in the township

PAYMENT OF BILLS – Motion was made by Charles Fleishmann, seconded by Howard Reyburn and carried to approve the payment of bills from the General Fund in the amount of \$35,008.28 from the General Fund.

Reyburn – Yea Rugen – Yea Fleischmann - Yea

UNION FIRE COMPANY NO. 1 – 2018 FIRE PROTECTION CONTRACT – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the Union Fire Company No. 1 - 2018 Fire Protection Contract in the amount of \$21,929.54.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

COCHRANVILLE FIRE COMPANY 2018 FIRE PROTECTION CONTRACT – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the Cochranville Fire Company – 2018 Fire Protection Contract in the amount of \$20,242.65.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

UNION FIRE COMPANY AMBULANCE DIVISION – 2018 CONTRACT – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the Union Fire Company Ambulance Division 2018 Contract in the amount of \$14,013.00.

Reyburn – Yea Rugen – Yea Fleischmann – Yea

LUCA – CENSUS – The application to register will be sent before December 15, 2017.

PIRMA – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to vote for Nicholas Hiriak and Nevin Scholl to be elected to serve a five year term beginning January 2018 on the PIRMA Board.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

JOHN STOLTZFUS – Property on Draper Lane. – Discussion was held regarding if this would need a land development plan or not. Mr. Stoltzfus would like to erect a house and a barn. The Secretary was instructed to contact the township engineer regarding this.

CELL PHONE TOWER – Charlie informed the others that the company wanting to erect a monopole on the township property has been contacting him and are anxious to get started with a contract before we get a draft ordinances from our Solicitor. The Secretary was instructed to contact the Solicitor to see if he could get something to the Supervisors for the January meeting.

OXFORD AREA EMERGENCY – Scott informed the others that the Oxford Area Emergency Management will be holding another Pod exercise in the spring. During an emergency, Hopewell School will be used as a center and the township building could be used as a backup center.

ADJOURNMENT – There being no further business, motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried unanimously to adjourn at 8:50 P.M.

Respectfully submitted,

Jane Daggett
Secretary