

**UPPER OXFORD TOWNSHIP  
DECEMBER 12, 2022**

Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, on Monday, December 12, 2022 at 7:00 P.M.

PRESENT:       Howard S. Reyburn  
                  Scott A. Rugen  
                  Charles Fleischmann  
                  Jane Daggett, Secretary

OTHERS:       Blair Fleischmann                               Flossie Prewitt  
                  Derek Herensperger                            Gail Roberts  
                  Chris Hauser                                     Shelly Meadowcroft  
                  Stanley Reyburn                               Harvey Reyburn  
                  Bill Beers

The meeting was called to order by the Chairman, Scott Rugen. After the Salute to the Flag, Scott Rugen led in prayer.

PUBLIC COMMENTS- Harvey Reyburn addressed the Board and informed them that he is looking for an Eagle Scout project to perform in Upper Oxford Township. Scott suggested the plantings of trees in our open field where we have plans for a walking trail. The Supervisors will check with the Road Master to see if he has any ideas. Harvey would need to complete the project by his senior year.

MINUTES – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to approve the November 14, 2022 Minutes.

Reyburn – Yea                               Rugen – Yea                               Fleischmann – Yea

DEREK HERENSPERGER – discussed with the Supervisors the traffic problems and concerns that he is seeing on Pusey Mill Road at Clark’s Tree Farm. Derek mentioned that cars are parking on both sides of the road making thru traffic a problem, along with car doors opening and children on the road which he feels is a dangerous situation. Supervisor Rugen informed Derek that our Zoning Officer has visited Clark’s Tree Farm and he has also stopped in at the tree farm and discussed the situation with them. Clark’s will make some adjustments in order to provide a more, safe environment to its visitors.

OXFORD HISTORIC ASSOCIATION - Members were present to request that the Supervisors consider using some of their American Rescue Funds towards the purchase of the Union School Building at 119 South Fifth Street. The price of the property is \$850,000.00. Oxford Historic Association is running out of room at their present location. The Association serves the entire Oxford area and provides oral histories, speakers, walking tours, trips, archive collection and displays. Oxford Historic Association has an agreement with Chester County Commissioners contingent upon them getting funding. Additionally, the Seller might be willing to enter into a Lease Purchase with Oxford Historic Association. The Supervisors suggested that they talk to the ORPC and they would be willing to give a Letter of Support and seek advice from the township’s solicitor on funds.

CHRIS HAUSER – Subdivision – Chris explained to the Supervisors that he is almost ready to finalize his subdivision but is having trouble finding a surveyor/engineer to place their seal on the plans since his previous engineer is no longer in business. Supervisor Rugen informed Chris that our Solicitor will draw up a covenant agreement by our January meeting.

Chris also expressed concerns regarding Widdowson Road and requested that the Supervisors place some stone on the flat portion of the road. The Supervisors will talk with the Road Master. Another item of concern is his neighbor buying and selling garage door panels. The neighbor has the panels piled up in the right-of-way of the road. Chris informed the Supervisors that large trucks are coming in and out and is requesting more clarification on the zoning use of this property. He will file a formal complaint.

SARAH B. FISHER LOT ADD-ON PLAN – Motion was made by Charles Fleischmann, seconded by Howard Reyburn and carried to accept and grant an extension until February 15, 2023 for review of the subdivision.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

2023 FIRE AND AMBULANCE CONTRACTS – These will be tabled until a future meeting. Scott will participate in a conference call with Don Northam of Chester County Fire & EMS regarding budgeting fire and EMS strategic projects

2023 BUDGET – Line item #412.100 was changed by adding \$1,315.00 to \$12,600.00 which will now be \$13,915.00.

Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the 2023 Budget.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

TAX LEVY RESOLUTION – Motion was made by Scott Rugen, seconded by Charles Fleischmann and carried to approve Tax Levy Resolution #2022-7 setting the millage at .0005.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

CHESTER COUNTY HAZARD MITIGATION PLAN – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to adopt Resolution #2022-6, which is the Chester Co. Hazard Mitigation Plan.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

REUBEN STOLTZFUS – 2530 Edenton Road, A zoning hearing has been scheduled for Thursday, January 5, 2023 at 7:30 PM. The applicant is seeking relief for set back variance for road set back line and variance for an addition to a home.

Motion was made by Scott Rugen, seconded by Howard Reyburn and carried to request the Township Solicitor enforce the existing zoning on the two requested variances.

Reyburn – Yea                      Rugen – Yea                      Fleischmann – Yea

PENN DOT – BICYCLE LANES – Discussion was held on this item regarding bicycle lanes starting in Oxford Borough and continuing to Route 796. Penn Dot will be responsible for the initial painting and the Township would be responsible for debris. Charlie will check to see who would be responsible for the removal of dead animals. We will study this and discuss again in January after more information.

CHESTER COUNTY CONSERVATION DISTRICT – is seeking to extend the present agreement for another year to complete their farm visits. An additional \$44,800.00 is being requested. We will ask for a copy of the formal agreement for our January meeting.

ZONING – Supervisor Rugen read the zoning officer’s report for the month. Discussion was held regarding Mr. King’s Pond. Mr. King has mucked out the bottom of the pond. A conference call with our Solicitor will be held.

ENGINEER – Supervisor Rugen read the engineer’s report for the month.

ROADS – Supervisor Rugen read the road report for the month and informed the audience that the township has a new road crew employee.

PAYMENT OF BILLS – Motion was made by Howard Reyburn, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$70,711.75 from the General Fund.

Reyburn – Yea

Rugen – Yea

Fleischmann – Yea

DALIN DRIVE ROAD SIGN – Supervisors Rugen will email the roadmaster regarding this.

OLD BUSINESS

Armstrong Cable Contract – Solicitor is working on this

Verizon Cable Contract – Solicitor is working on this

Comcast Cable Contract – Solicitor is working on this

Fee Schedule – Zoning Officer is working on this

Electric bill at park – is back to normal since the electric is shut off.

High Tunnels – Scott received sample from Brandywine Conservancy which we are reviewing

ADJOURNMENT – There being no further business, motion was made by Scott Rugen, seconded by Howard Reyburn and carried to adjourn at 9:35 PM.

Respectfully submitted,

Jane Daggett  
Secretary