

UPPER OXFORD TOWNSHIP
DECEMBER 14, 2015

The Upper Oxford Township Board of Supervisors held their regular monthly meeting at the township building, 1185 Limestone Road, Russellville, PA on Monday, December 14, 2015 at 7:00 P.M.

PRESENT: Scott A. Rugen
Betsy E. Huber
Charles Fleischmann

Jane Daggett, Secretary
Frances Reyburn, Historic Commission
Fran Sharon, Park Committee
Chris Coburn, Park Committee
Bill Hovis, Park Committee
Janet Robinson, Park Committee

OTHERS: Karen Hovis Gary Calibey
Bill and Judy Parry Ron Kepler
Blair Fleischmann Denise Rugen
Ellen and Dave Wadsworth Andy Huber
Mike and Judy DeGeiso Sam Reyburn
Howard Reyburn Seung Ah Byren
Representative John Lawrence Senator Andrew Dinneman

The meeting was called to order by the Chairman, Scott Rugen

After the Salute to the Flag, Betsy Huber led in prayer.

PUBLIC COMMENTS – At this time, public comments were asked for from the audience. There were no comments.

RECOGNIZING BETSY HUBER – At this time, Scott and Charlie presented outgoing Supervisor, Betsy Huber with a plaque and thanked Betsy for all her devotion, hard work and dedication to the township these past 24 years and also to the community and the grange. Both expressed appreciation for the guidance Betsy has given them as their role in township supervisors. Senator Dinneman then honored Betsy for her service to the township and presented her with a citation. Representative John Lawrence also honored Betsy and presented her with a citation and said Betsy is a well know person in Harrisburg and a great advocate for agriculture. Betsy will take on a great new challenge as leader of the National Grange. Betsy thanked everyone for coming.

MINUTES – Motion was made by Charles Fleischmann, seconded by Scott Rugen and carried to approve the November 9, 2015 Regular Minutes.

Huber – Yea Rugen – Yea Fleischmann – Yea

Motion was made by Scott Rugen, seconded by Betsy Huber and carried to approve the November 23, 2015 Work Session Minutes.

Huber – Yea Rugen – Yea Fleischmann – Yea

FIRE COMPANY CONTRACTS – Scott informed the audience that a special meeting was held at Lower Oxford Township involving the surrounding townships and fire company officers regarding collecting more information on the 2016 fire protection contracts and the 2016 ambulance contract.

INSURANCE LETTER – Letter to the Board of Supervisors from incoming Supervisor, Howard Reyburn will be discussed next month.

TAX LEVY RATE – Motion was made by Charles Fleischmann, seconded by Betsy Huber to adopt Resolution #2015 – 8, setting the millage rate for 2016 at .5 mills on each \$100 of assessed value.

Huber – Yea Rugen – Yea Fleischmann – Yea

2016 BUDGET – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to adopt the Budget for 2016 as presented.

Huber – Yea Rugen – Yea Fleischmann – Yea

PARK/RAIN GARDEN – Motion was made by Charles Fleischmann, seconded by Betsy Huber and carried to appoint GreenWeaver Landscapes LLC at the cost of \$53,988.00 as contractor for the rain garden in the new park area based upon recommendation of the Park Committee. This cost will be covered by a grant from the Brandywine Conservancy.

LANDOWNER/GRANTEE AGREEMENT WITH BRANDYWINE CONSERVANCY – Will be discussed next month. Scott Rugen thanked the conservancy and park committee for all their hard work and research on this matter.

ROADS – Scott Rugen read the road master’s report for the month. The Supervisors will have a “sit-down” meeting with Ricky in the near future regarding snow operations for the year.

HISTORIC – Frances Reyburn reported that the Historic Commission received a copy of the report generated by Wise Preservation. Additionally, the Historic Commission is still looking for a volunteer to replace Margaret Hickman who term has expired.

ZONING – Scott Rugen read the Zoning Officer’s report for the month.

EMERGENCY – Blair Fleischmann reported that the County is swapping out radios and also gave a brief summary of the OxRem’s training and meetings.

PAYMENT OF BILLS – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve the payment of bills in the amount of \$20,000.00 from the Open Space Fund; the amount of \$72,983.49 from the State Fund and the amount of \$35,911.69 from the General Fund.

Huber – Yea Rugen – Yea Fleischmann – Yea

PURCHASE ORDERS – Was discussed by the Board. Scott will put some guide lines together to use and the Secretary will research the Quick Books program in order to post purchase orders.

ENGINEERING RATES – The 2016 engineering rates for Ragan Engineering will be \$110.00/hour. The Supervisors agreed to this rate.

UNION FIRE COMPANY 2016 CONTRACT – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve and sign the 2016 Contract with the Union Fire Company in the amount of \$20,021.46.

Huber – Yea Rugen – Yea Fleischmann – Yea

UNION FIRE COMPANY AMBULANCE 2016 CONTRACT – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve and sign the 2016 Contract with the Union Fire Company Ambulance Division in the amount of \$10,000.00 contingent upon the Townships working and monitoring the Ambulance Division and that the Ambulance Division use a more fair millage for 2017 contract.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

COCHRANVILLE FIRE COMPANY 2016 CONTRACT – Motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to approve and sign the 2016 Contract with Cochranville Fire Company in the amount of \$20,021.46.

Huber – Yea

Rugen – Yea

Fleischmann – Yea

GRIST MILL/HEAVLOW PROPERTY – A meeting will be held at the DEP office in Norristown on December 18, 2015 at 10:00 A.M. with Mr. and Mrs. Heavlow of 4 Grist Mill Lane. Scott Rugen and the township engineer, Ronald Ragan will attend this meeting. A member of the HOA Management will also be present.

SPCA CONTRACT – The Secretary will get more information regarding a contract with LaMancha and present it next month. The Supervisors have agreed to not pay the present invoice to Chester County SPCA in the amount of \$3600.00.

STORMWATER UPDATE AND ACT 537 – The township engineer, Ron Ragan will be present at our January work session to discuss these items.

VERIZON – The Supervisors agreed to switch the long distance carrier from AT&T to Verizon. The Township will be responsible for a two year contract and monthly rate will be approximately \$125.00/month. The Secretary will contact Verizon and AT&T.

GRANT – Betsy Huber explained that the County Planning Commission is applying for a grant which will require a \$2,000.00 match from each municipality. Supervisor Rugen and Fleischmann agreed to this as long as the grant benefits Upper Oxford Township and the other townships agree to this grant also.

VISTA 2025 – Charlie was invited to the vista 2025 meeting. Transportation was one items of discussion. The next meeting will be held the 2nd Tuesday in January.

MIKE DeGeiso – Questioned the Supervisors on the fire company and ambulance contracts and what areas of the township each company was responsible for.

ADJOURNMENT – There being no further business, motion was made by Betsy Huber, seconded by Charles Fleischmann and carried to adjourn at 8:45 P.M.

Respectfully submitted,

Jane Daggett
Secretary

